

MINUTES FROM THE  
REGULAR ANTWERP TOWNSHIP BOARD MEETING  
Tuesday, November 11th, 2025

Supervisor Ruzick called the meeting to order at 6:30pm.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Chantel Reyna-Clerk, Bonnie Osborne-Treasurer, Phil Tarchala-Trustee, Bruce Cutting-Trustee

Board Members Absent:

Also, Present: 5guests

**Public Comment:**

**Wayne Nelson - Van Buren County Road Commissioner**

- Introduced Bret from VBCRC

**Bret Witkowski - Van Buren County Road Commission Managing Director**

- 15 of 18 Townships were represented at the annual meeting
- Maintenance is being done on buildings
- Roadside mowing was taken over by the County and will potentially result in \$1.6 million in savings over 10 years.
- C.R. 653 is due for upgrades in 2028
- C.R. 652 is due for upgrades in 2029
- C.R. 657 bridge will be rebuilt with an estimated cost of \$850,000.00

**Andrew Martz - Mattawan Fire District**

- 75 calls for service in October.
- Dealership is locating replacement truck for purchase

**Zach Hathaway - Van Buren County Sheriff Department report given by Clerk Reyna**

- 163 total calls for service in Antwerp Township in October

Motion by Tarchala, second by Osborne, to approve the agenda as submitted. All voted in favor. Motion carries.

Motion by Tarchala, second by Osborne to approve previous minutes from Township Board Meeting held on October 10<sup>th</sup>, 2025. All voted in favor. Motion carries.

**Action on Planning Commission Recommendations:**

- A. **Mattawan Landscape Supply Request Special Land Use and Site Plan for 8824 sq ft outbuilding. Property located at 26333 Red Arrow Hwy, Mattawan, MI 49071 (Parcel # 80-02-003-023-22).** Planning Commission recommends approval of Site Plan and Special Land Use with conditions outlined in memo dated November 10, 2025.
  1. Provide compliant photometric plan and light fixture details for the parking area in accordance with Section 12.2.

2. Secure the following approvals prior to site development and building permitting: Drain Commission (SESC permit, if applicable, and stormwater plan); Road Commission (driveway permit); and Fire Department (access and maneuverability).

Motion by Tarchala, second by Reyna to approve the Special Land Use and Site Plan request from Mattawan Landscape Supply with the condition listed above. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes. Motion carries.

**Old Business:** None

**New Business:**

**A. Resolution 2025-1111 honoring John Redmond for his service**

Clerk Reyna presented a Resolution honoring John Redmond for 37 years of service with Paw Paw Quick Response.

Motion by Cutting, second by Osborne to adopt Resolution 2025-1111 honoring John Redmond. All voted in favor. Motion carries.

**B. Conflict of interest waiver for Village of Lawton appeal for legal service**

Township attorneys, Bauckham, Seeber and Thall, provided a conflict-of-interest waiver to be signed by Antwerp Township and the Village of Lawton pertaining to appeal filed.

Motion by Tarchala, second by Cutting to authorize Supervisor Ruzick to sign conflict of interest waiver for legal counsel pertaining to Village of Lawton appeal. All voted in favor. Motion carries.

**C. Portable traffic trailer quote**

Deputy Hathaway provided several options of portable traffic signs to monitor speed throughout the Township. The Board agreed on a specific model and Supervisor Ruzick provided a quote in the amount of \$11,018.33 for the trailer.

Motion by Cutting, second by Tarchala to purchase the speed trailer in the amount of \$11,018.33. Roll call vote; Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes. Motion carries.

**D. Antwerp Township audit 2024-2025**

Siegfried Crandall provided draft documents of the audit. After discussion, the Board agreed that the Township is in good financial health.

Motion by Cutting, second by Reyna to authorize Treasurer Osborne and Clerk Reyna to sign the representation letter provided to finalize the audit. All voted in favor. Motion carries.

**E. Atlas Tower update at Transfer Station location**

Supervisor Ruzick asked for more information after the last Township Board meeting and has received no further details to date. There was no update on this item.

**Announcements:**

**Correspondence:** KCHHW 3<sup>rd</sup> Quarter report and VBCRC weekly updates

**Reports:**

*Attorney*

None

11/11/2025

*Treasurer- Bonnie Osborne*  
\$363,353.98 in general fund

*Building Activity- Chantel Reyna*  
Antwerp: 55 permits for October including Building, Electrical, Mechanical, and Plumbing with fees of \$10,975.00.  
Almena: 43 permits for October including Building, Electrical and Mechanical with fees of \$8,615.00

*Van Buren District Library- Bruce Cutting*  
Millage passed. Discussion on contract will take place at next meeting

*Sunshine Branch Library- Bonnie Osborne*  
No report

*Lawton Fire Department- Bruce Cutting*  
Paid bills

*Paw Paw Fire Department -Daniel Ruzick*  
Paid bills.

*Mattawan Fire Department – Bonnie Osborne*  
Kitchen construction is underway. Project estimated to cost \$25,000.00. January 17, 2026, is annual Christmas party.

*Cemeteries – Chantel Reyna*  
Three burials

*Planning Commission -*  
Meeting minutes are available online at [www.antwerptownshipmi.gov](http://www.antwerptownshipmi.gov)

*Zoning Board of Appeals -*  
Meeting minutes are available online at [www.antwerptownshipmi.gov](http://www.antwerptownshipmi.gov)

**Public Comment:**

None

Recommendation from the committee on Antwerp Township, Mattawan Fire Department, and Senior Services bills in the amount of \$562,377.53.

Motion by Cutting, second by Tarchala to pay the bills in the amount of \$562,377.53. Roll call vote; Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes, Reyna-yes. Motion carries.

Motion by Osborne, second by Reyna to adjourn.  
All voted in favor. Motion carries. Meeting adjourned at 7:41 pm.

Respectfully submitted by,

Chantel Reyna