APPLICATION FOR BUILDING / ZONING and PLAN REVIEW

Antwerp Township / Almena Township **Building Department**

PERMITS MAY BE EMAILED TO: **PERMITS@ANTWERPTOWNSHIPMI.GOV**

24821 Front Avenue
Mattawan, MI 49071
269-668-2615
269-668-5233 (FAX)

Permit # _____

Parcel #80-____ -_____-_____-_____

PROJECT ADDRESS _____

OWNER OR LESSEE _____ Telephone #_____

Address _____ City _____ State _____ Zip Code _____

ARCHITECT OR ENGINEER _____Telephone # _____

Address _____ City _____ State _____ Zip Code _____

License #_____ Expiration Date_____

CONTRACTOR _____ Telephone # _____

Mobile Telephone # _____ Email_____

Address _____ City _____ State _____ Zip Code _____

Builders License # _____ Expiration Date _____

Federal Employee ID # or
Reason for Exemption _____

Workers Compensation Insurance Carrier or
Reason for Exemption _____

MESC Employer # or
Reason for Exemption_____

TYPE OF IMPROVEMENT

Residential: □ New House □ New Accessory Building □ Alteration □ Addition □ Demolition
□ Swimming Pool □ Manufactured Home Setup: Park _____ Site _____

Commercial: □New Building □ Alteration □ Addition □ Demolition □ Other _____

VALUATION (less land) _____

APPLICANT IS RESPONSIBLE FOR PAYMENT OF ALL FEES AND MUST PROVIDE THE FOLLOWING

Name_____ Telephone # _____

Address _____ City _____ State _____ Zip Code _____

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS AUTHORIZED AGENT AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

I HEREBY CERTIFY THAT AS THE HOMEOWNER/APPLICANT, I ASSUME RESPONSIBILITY FOR ALL WORK DONE. THE TOWNSHIP IS NOT RESPONSIBLE FOR CONTRACTOR DISPUTES OR WORKMANSHIP ISSUES.

SECTION 23A OF THE STATE CONSTRUCTION ACT OF 1972, ACT NO. 230 OF THE PUBLIC ACTS OF 1972, BEING SECTION 125.1523A OF THE STATE COMPILED LAWS, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

Signature of Applicant _____ Date _____

INCOMPLETE APPLICATIONS WILL BE RETURNED TO APPLICANT AND CAUSE FURTHER DELAYS IN OBTAINING A PERMIT.

AUTHORITY: P.A. 230 OF 1972, as AMENDED
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: APPLICATION MUST BE COMPLETED SIGNED AND PROPER FEES PAID OR PERMIT WILL NOT BE ISSUED.

ANTWERP/ALMENA TOWNSHIP WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP OR POLITICAL BELIEFS.

BUILDING CHARACTERISTICS

1. STRUCTURAL CONSTRUCTION TYPE
   □ MASONRY □WOOD FRAME □ STRUCTURAL STEEL □REINFORCED STEEL □OTHER

2. HVAC TYPE
   □NATURAL GAS □ PROPANE □ OIL □ELECTRIC □OTHER _____

3. DIMENSIONS
   NUMBER OF STORIES _____
   FINISHED BASEMENT □ YES □ NO

4. SPECIALITY
   □ FIRE SUPPRESSION SYSTEM □ ELEVATOR

********** ***DO NOT WRITE BELOW THIS SPACE*** **********

PERMIT FEE BUILDING OFFICIAL DATE

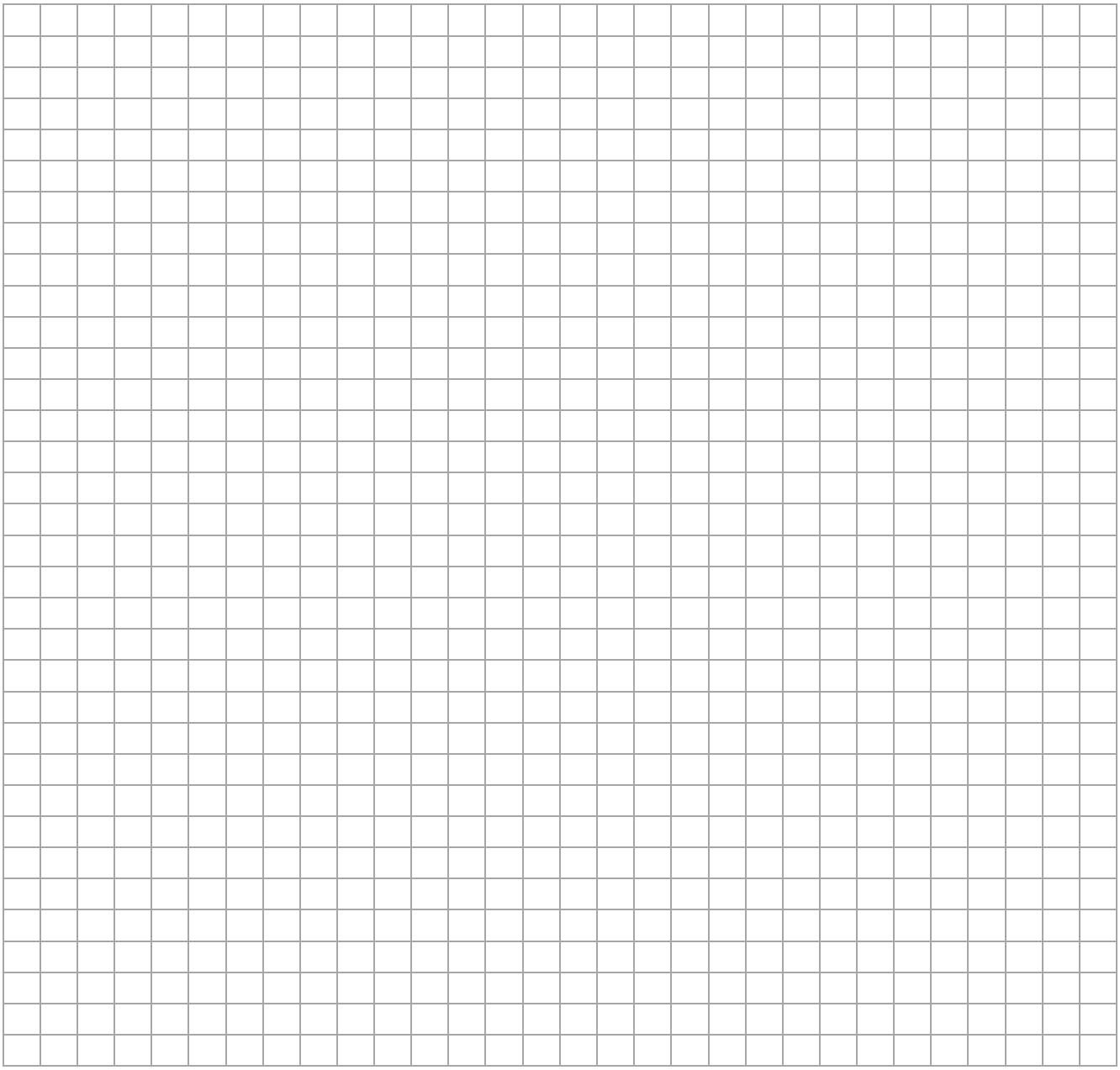
BUILDING SIZE

1ST FLOOR _____ SF
2ND FLOOR _____
3RD FLOOR _____
GARAGE _____
BASEMENT _____
PORCHES _____
OTHER _____
TOTAL AREA _____ Square Feet

TOTAL LAND AREA _____ SF
OCCUPANCY GROUP _____
TYPE OF CONSTRUCTION _____
MAXIMUM OCCUPANCY LOAD _____
FIRE DEPT. REQ. MET? □ YES □ NO
MI BFD REQ. MET? □ YES □ NO

PLAN REVIEW

SITE PLAN – (TO BE FILLED OUT BY APPLICANT) Indicate all proposed buildings as well as all existing building, their dimensions to one another and the dimension to property lines and road right of ways. Also indicate all utilities and any private easement, lakes, ponds, rivers or streams.



APPLICANT – THE FOLLOWING INFORMATION MUST BE SUBMITTED BEFORE A BUILDING PERMIT CAN BE ISSUED. (DUE TO THE UNPREDICTABILITY OF WORK LOADS, PERMIT PROCESSING TIME IS NO LESS THAN 5 TO 7 BUSINESS DAYS FOR RESIDENTIAL WORK AND 10 TO 15 DAYS FOR COMMERCIAL PROJECTS. PLEASE PLAN ACCORDINGLY.)

_____ **Completed Building Permit Application**

_____ **Building Plan in a scale of no less than ¼ = 1' 0"** 1 set residential and 2 sets (sealed) commercial

_____ **Site Plan** (showing front, side and rear setbacks of building location relative to property lines, road right of way, lakes, streams, or other wetlands. Show overhead power lines, underground utilities, etc.)

_____ **Michigan Uniform Energy Code** specifications (new homes ONLY)

_____ **Recorded Deed** (If ownership has changed within last 30 days)

_____ **Soil Erosion Permit** (issued by Van Buren County Drain Commissioner when moving more than 1 acre of earth and/or when disturbing soils within 500 feet of lakes, streams, ponds, or wetlands)

_____ **Driveway Permit** (issued by Van Buren County Road Commission)

_____ **Sewer Permit** (issued by Van Buren County Health Department)

_____ **Well Permit** (issued by Van Buren County Health Department) *Please contact the Health Department if an abandoned well exists on the property

OPEN BURNING OF BUILDING DEMOLITION MATERIALS OR EXCESS CONSTRUCTION MATERIALS IS A VIOLATION OF STATE LAW. FINES WILL BE IMPOSED.

FOR BUILDING DEPARTMENT USE ONLY

_____ Completed Building Permit Application

_____ Building Plans

_____ Site Plan

_____ Michigan Uniform Energy Code Specifications

_____ Recorded Deed

_____ Soil Erosion Permit

_____ Driveway Permit

_____ Sewer Permit

_____ Well Permit

Total Fees Collected $_____

Received by _____ Check/Cash _____ Date _____