

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
Tuesday, July 8th, 2025

Supervisor Ruzick called the meeting to order at 6:30 pm.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Chantel Reyna-Clerk, Bonnie Osborne-Treasurer, Phil Tarchala-Trustee, Bruce Cutting-Trustee

Board Members Absente:

Also, Present: 7 guests

Public Hearing: Antwerp Township Ackley Lake Eradication – Renewal

Supervisor Ruzick called the hearing to order at 6:31pm.

- Dave Sons, president of association, introduced himself and explained that that the association has had the SAD for years for the eradication of invasive species on Ackley Lake.
- Angela Honda stated she wanted uniformity between all parcel owners between the two Townships.
- Robyn Peake stated she has been happy with the SAD

Supervisor Ruzick closed the public hearing at 6:48pm.

Public Hearing: Rose Creek Estates Street Light District - New

Supervisor Ruzick called the hearing to order at 6:49pm

- After discussion, Supervisor Ruzick will contact developer to ensure they want to move forward with the SAD this year or wait until 2026.

Supervisor Ruzick closed the public hearing at 6:51pm.

Public Comment:

Clerk Reyna on behalf of Deputy Zach Hathaway – Van Buren County Sheriff Department
186 calls in Antwerp Township for the month of June.

Andrew Martz – Mattawan Fire
93 calls for the month of June
Containers for training prop will be delivered July 19th

Motion by Reyna, second by Osborne to approve the agenda as submitted with the addition of item G. Hazardous Waste, item H. Mattawan fire truck sale, and item I. Education and training request. All voted in favor. Motion carries.

Motion by Tarchala, second by Osborne to approve previous minutes from Township Board Meeting held on May 10th, 2025. All voted in favor. Motion carries.

Action on Planning Commission Recommendations: None

Old Business: None

New Business:

A. Ackley Lake Eradication Resolution

There were no residents contesting the SAD renewal.

Motion by Osborne, second by Tarchala to adopt a Resolution for Ackley Lake Eradication Renewal. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes. Motion carries.

B. Rose Creek Estates Street Light Resolution

There are no residents in Rose Creek Estates to contest the SAD. Supervisor Ruzick will get confirmation on whether or not the developer wants to move forward.

Motion by Osborne, second by Cutting to adopt a Resolution for Rose Creek Estates Street Light District. Roll call vote; Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes. Motion carries.

C. Treasurer and Clerk request for out of state BS&A customer training conference.

Clerk Reyna and Treasurer Osborne requested to attend an BS&A training in October.

Motion by Cutting, second by Tarchala to authorize Treasurer Osborne and Clerk Reyna to attend the conference in October. Roll call vote; Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes, Reyna-yes. Motion carries.

D. VC3 quote for hardware/software upgrade

VC3 provided a quote for upgrades to 7 desktop stations and 2 laptops from Windows 10 to Windows 11.

Motion by Tarchala, second by Cutting to purchase new computers with Windows 11. Roll call vote; Cutting-yes, Tarchala-yes, Ruzick-yes, Reyna-yes, Osborne-yes. Motion carries.

E. VBCRC satellite garage proposal for insulation

Supervisor Ruzick received three bids for insulation at the VBCRC satellite garage.

Motion by Cutting, second by Osborne to award the bid to Spartan Insulation in the amount of \$14,950.00 for insulation at the VBCRC satellite garage. Roll call vote; Tarchala-yes, Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes. Motion carries.

F. Siegfried Crandall engagement letter for 2025 audit

Siegfried Crandall presented the engagement letter for the 2025 audit.

Motion by Osborne, second by Tarchala to authorize Supervisor Ruzick to sign the engagement letter with Siegfried Crandall. All voted in favor. Motion carries.

G. KCHHW request for additional funding

KCHHW sent a letter stating funds that were previously committed to program are nearly out and are requesting additional funding.

Motion by Cutting, second by Tarchala to allocated additional funds in the amount of \$3500.00 for the hazardous household waste program. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes. Motion carries.

H. Mattawan fire truck sale

Clerk Reyna received three bids with the highest bid being \$6899.01.

Motion by Tarchala, second by Cutting to sell the fire truck in the amount of \$6899.01. Roll call vote; Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes. Motion carries.

I. Education and Training request from Mattawan Fire

Mattawan fire submitted a check for training of new employee. After discussion, it was decided that the payment for training services should be issued through Payroll rather than Accounts Payable. Any additional checks written for training will come from Mattawan Fire not Antwerp Township.

Announcements: None

Correspondence: None

Reports:

Attorney

None

Treasurer- Bonnie Osborne

\$300,012.31 in general fund

Building Activity- Chantel Reyna

Antwerp: 58 permits for June including Building, Electrical, Mechanical, and Plumbing with fees of \$11,438.00

Almena: 43 permits for June including Building, Electrical and Mechanical with fees of \$7,547.00.

Van Buren District Library- Bruce Cutting

VB District Library is placing a millage request on the November ballot.

Sunshine Branch Library- Bonnie Osborne

580 enrolled in reading program. 200 kids attended the Potawatomi Zoo event held.

Lawton Fire Department- Bruce Cutting

Paid bills.

*Paw Paw Fire Department -*Daniel Ruzick

Paid bills.

Mattawan Fire Department – Bonnie Osborne

Paid bills.

Cemeteries – Chantel Reyna

Two burials

Planning Commission -

Meeting minutes are available online at www.antwerptownshipmi.gov

Zoning Board of Appeals -

Meeting minutes are available online at www.antwerptownshipmi.gov

Public Comment: None

Recommendation from the committee on Antwerp Township, Mattawan Fire Department, and Senior Services bills in the amount of \$368,008.07.

Motion by Cutting, second by Tarchala to pay the bills in the amount of \$122,761.35. Roll call vote; Tarchala-yes, Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes. Motion carries.

Motion by Osborne, second by Reyna to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 8:16 pm.

Respectfully submitted by,

Chantel Reyna