

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
Tuesday, December 10th, 2024

Supervisor Ruzick called the meeting to order at 6:30 pm.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Chantel Reyna-Clerk, Bonnie Osborne-Treasurer, Phil Tarchala-Trustee, Bruce Cutting-Trustee

Board Members Absent:

Also, Present: 4 guests

Motion by Tarchala, second by Osborne to approve the agenda as submitted with the addition of item G. 2025 Meeting dates. All voted in favor. Motion carries.

Public Comment:

Deputy Scotty Borah – Van Buren County Sheriff Department

- 84 calls in Antwerp Township for the month of November.

Motion by Tarchala, second by Osborne to approve previous minutes from Regular Scheduled Township Board Meeting on November 12th, 2024. All voted in favor. Motion carries.

Action on Planning Commission Recommendations:

- A. **MTH Lawn Service, 29333 Red Arrow Hwy. Special land use and site plan amendment for a 2,592 square foot metal storage building instead of a 1,200 square foot hoop house. Planning Commission recommends approval with conditions.**

Planning Commission recommends approval of amendment changing storage building from 1,200 sq. ft hoop house to a 2,592 sq. ft metal building with architectural and landscaping waivers.

1. Waive parking lot screening shrubs (17).
2. Waive front decorative shutters (4).

Motion by Tarchala, second by Osborne to approve the amendment for special land use and site plan for MTH Lawn Service with the conditions listed above. All voted in favor. Motion carries.

Old Business: None

New Business:

- A. **Antwerp Township Sunshine Library**

Discussion on the current contract with Van Buren District Library. Supervisor Ruzick will work on a new contract to be submitted for approval.

B. ARPA final expenditures

To date the Board has approved expenditures in the amount of \$659,837.76 from ARPA funds. The deadline to have the funds allocated is December 31, 2024. After discussion, it was decided that the remainder of the funds should be allocated.

Motion by Reyna, second by Tarchala to allocate \$220,418.44 in ARPA funds for transfer station security, signage for the transfer station, new LED signs for Antwerp Township hall and Mattawan fire, outbuilding for satellite office for VBCRC, and funds for Lawton fire and Paw Paw fire. There would be a balance of roughly \$6500.00 going back to the federal government for non-allocated funds. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-no, Tarchala-yes. Motion carries.

C. Kalamazoo County Hazardous Household Waste contract 2025

Contract received for 2025. After discussion, it was determined we should allocate \$5000 in funds to the program.

Motion by Cutting, second by Tarchala to sign the 2025 KCHHW contract and allocate \$5000 in funds to the program. Roll call vote; Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes. Motion carries.

D. ACSP service agreement

ACSP has submitted an agreement to assist in the discussion with Welch Foods regarding a wastewater treatment facility they would like to build in a non-permitted area within the Township.

Motion by Tarchala, second by Cutting to authorize Supervisor Ruzick to sign the agreement with ACSP. Roll call vote; Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes, Reyna-yes. Motion carries.

E. Paw Paw Fire contract renewal

Paw Paw Fire submitted a contract renewal good through December 2029.

Motion by Cutting, second by Osborne to sign the contract renewal with Paw Paw fire with contract ending 2029. Roll call vote; Cutting-yes, Tarchala-yes, Ruzick-yes, Reyna-yes, Osborne-yes. Motion carries.

F. VC3 quote for .gov email address

VC3, our current IT provider, submitted a quote in the amount of \$2,986.51 to convert our current .com email addresses to .gov which is a security recommendation from the Department of Homeland Security.

Motion by Tarchala, second by Osborne to update .com addresses to .gov for security purposes in the amount of \$2,986.51. Roll call vote; Tarchala-yes, Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes. Motion carries.

G. 2025 Meeting Dates

2025 meeting dates were proposed from the Planning Commission for approval. Also, Township Board and Zoning Board of Appeals dates were proposed.

Motion by Osborne, second by Tarchala to accept all proposed dates for meetings in 2025. All voted in favor. Motion carries.

Correspondence:

Announcements:

Reports:

Attorney

None

Treasurer- Bonnie Osborne
\$151,159.13 in general fund

Building Activity- Chantel Reyna
Antwerp: 37 permits for November including Building, Electrical, Mechanical, and Plumbing with fees of \$8,152.
Almena: 29 permits for November including Building, Electrical and Mechanical with fees of \$5,869.00.

Van Buren District Library- Bruce Cutting
Business manager position will be posted.

Sunshine Branch Library- Bonnie Osborne
Book handout during Mattawan Pantry holiday event.

Lawton Fire Department- Bruce Cutting
Short meeting. Paid bills.

Paw Paw Fire Department -Daniel Ruzick
Contract discussion.

Mattawan Fire Department – Kyle Gabrielse
Annual meeting went well.

Cemeteries – Chantel Reyna
One burial

Planning Commission -
Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals -
Meeting minutes are available online at www.antwerptownship.com.

Public Comment:

None

Recommendation from the committee on Antwerp Township, Mattawan Fire Department, and Senior Services bills in the amount of \$271,483.18.

Motion by Cutting, second by Tarchala to pay the bills in the amount of \$271,438.18. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes. Motion carries.

Motion by Osborne, second by Reyna to adjourn.
All voted in favor. Motion carries. Meeting adjourned at 8:19 pm.

Respectfully submitted by,

Chantel Reyna