

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
Tuesday April 13th, 2021

Supervisor Ruzick called the board meeting to order at 6:30 pm

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor (attending from Antwerp Township Hall), Bonnie Osborne-Treasurer (attending from Antwerp Township Hall), Chantel Reyna-Clerk (attending from residence in Antwerp Township), Gary Stock- Trustee (attending from residence in Antwerp Township), Bruce Cutting-Trustee (attending from office in the Village of Paw Paw)

Board Members Absent:

Also Present: Four guests

Motion by Osborne, second by Stock to accept the agenda as submitted. All voted in favor. Motion carries.

Public Comment: None

Motion by Osborne, second by Stock to approve previous minutes of March 9, 2021 Township Board Meeting. All voted in favor. Motion carries.

Motion by Osborne, second by Cutting to approve previous minutes of March 16, 2021 Special Township Board Meeting. All voted in favor. Motion carries.

Action on Planning Commission Recommendations:

None

Pending Business:

None

New Business:

A. Mattawan Fire New Ordinance

Attorney Kaufman presented sample ordinances from nearby jurisdictions that have a similar situation as Antwerp Township and Mattawan Fire. The Board is interested in using portions of the ordinance that Texas Township currently uses. Chief Brooks would like a copy of the ordinance and feels the Township should incorporate Public Act 291 into the agreement.

B. Discussion on part time position for Activity Center/Senior Services

Karol has created a job description to be sent to the temp agencies to obtain a candidate for this position. Karol previously held this position then took over as program administrator in March of 2020. Due to COVID-19 the Township has not needed this position to be filled. Now that the Senior program as well as rentals will start to reopen, we will need to fill this position. Clerk Reyna will work with Snelling Agency to obtain applicants.

C. Discussion on Building Inspector Hours

Building Inspector, Kevin Cardiff, would like to revise his hours at Antwerp Township. Kevin currently holds office hours from 1:00 pm – 2:00 pm on Tuesdays. Kevin is requesting that the hours be changed to 11 am – 12 pm on Tuesdays and by appointment if necessary.

Motion by Reyna, second by Osborne to approve the change in hours from 1:00pm – 2:00pm to 11:00am – 12:00pm on Tuesdays. All voted in favor. Motion carries.

Correspondence:

- VBCRC weekly updates

Announcements:

- Wage and Benefit Committee set salaries for May 2021 and set Budget Hearing Date. Budget hearing date is set for June 1, 2021.

Reports:

Attorney

None

Treasurer- Bonnie Osborne

\$122,449.23 in the general fund

Senior Services- Drive thru lunches have reopened. Average weekly attendance is 130.

Building Activity- Chantel Reyna

Antwerp: 43 permits for March including Building, Electrical, Mechanical, and Plumbing with fees of \$14,207.00.

Almena: 21 permits for March including Building, Electrical and Mechanical with fees of \$3,251.00.

Van Buren District Library- Bruce Cutting

Short Meeting. Paid bills.

Sunshine Branch Library- Bonnie Osborne

No Report

Lawton Fire Department- Bruce Cutting

Short meeting. Paid the bills.

*Paw Paw Fire Department -*Dan Ruzick

Short Meeting. Paid bills.

Mattawan Fire Department – Bonnie Osborne

Meeting will be held on April 14, 2021.

Mattawan Quick Response – Bonnie Osborne

Meeting will be held on April 14, 2021.

Cemeteries - Chantel Reyna

Two burials in March

Planning Commission - Gary Stock

Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals - Gary Stock

No meeting.

Meeting minutes are available online at www.antwerptownship.com.

Public Comment:

Supervisor Ruzick addressed the Board with concern as to when or if the Activity Center should reopen for rentals and activities.

Motion by Cutting, second by Stock to not have any events or rentals in the month of May or June. The Board can reevaluate in June to see where the numbers are for COVID-19. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Stock-yes. Motion carries.

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$127,995.77.

Motion by Stock, second by Cutting to accept bills for payment. Roll call vote; Reyna-yes, Osborne-yes, Cutting-yes, Stock-yes, Ruzick-yes. Motion carries.

Motion by Osborne, second by Reyna to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 8:06pm.

Respectfully submitted by,

Chantel Reyna