

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
Tuesday, August 13th, 2019

Supervisor Ruzick called the board meeting to order at 6:30 pm

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Chantel Reyna-Clerk, Gary Stock- Trustee

Board Members Absent: Bruce Cutting-Trustee

Also, Present: seven guests

Motion by Osborne, second by Stock to approve agenda as submitted. All voted in favor. Motion carries.

Motion by Osborne, second by Stock to approve previous minutes from July 9, 2019 Regular Township Board Meeting. All voted in favor. Motion carries.

Motion by Osborne, second by Reyna to approve the previous minutes from July 9, 2019 Closed session meeting during Regular Township Board Meeting. All voted in favor. Motion carries.

Public Comment:

- Jeff Moffat- *VBCRC Commissioner*

Mr. Moffat provided an update as to what is going on with road work throughout the County. The project on 62nd and M40 is scheduled to begin mid-September. Supervisor Ruzick is requesting reimbursement for land that the Township will turn over to the VBCRC once the project on 62nd and M40 is complete. There was discussion regarding a letter that was sent referencing primary roads throughout the County. The letter is asking the Townships to cost share any primary road projects for 2020. Commissioner Moffat will submit the request. Red Arrow Highway between 26th and 28th Ave will have all new pavement beginning Spring 2020. VBCRC will be accepting applications through the end of September for the Manager position with plans to hire in October.

- Beth Griffin- *State Representative*

Beth stated that they are currently working on the budget which is due in October. A major discussion is the roads and how they can get more money into that fund without increasing the gas tax.

Presentation from Peter D. Ter Louw- *Portman Nature Preserve*

Mr. Ter Louw provided maps to the Board showing all the different species and trails at the reserve. There was discussion on things to do while visiting the reserve and discussion on moving forward with new projects. They would like to develop new trails, provide informational signage to visitors and create an access to Mud Lake to allow for more aquatic studies.

Action on Planning Commission Recommendations:

None

Old Business:

A. Amend Ordinance to prohibit recreational marihuana establishments

This ordinance is to amend the Antwerp Township Zoning Ordinance to Prohibit Recreational Marihuana Establishments. This ordinance will prohibit all types of recreational marihuana establishments in Antwerp Township. Approval will follow the stand-alone opt-out ordinance adopted by the Township Board on April 9,

2019. This ordinance adds a new section 3.27 to the Zoning Ordinance to address this issue. Motion by Reyna, second by Stock to accept the amendment to Zoning Ordinance prohibiting recreational marihuana in the Township. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Stock-yes. Motion carries.

B. Antwerp Township Medical Marihuana Zoning ordinance to opt-in and regulate medical marihuana facilities

This ordinance amendments will regulate medical marihuana facilities. Facilities are proposed to be classified as special land uses, are restricted to the LI Zoning District, and subject sites must have direct access and frontage on Derhammer Parkway or Lagrave Street. Based on the concern with outdoor growing, the following sections were added since the July meeting.

- 9.29.A Intent (to protect health, safety, and welfare, and to reduce potential impact.).
- 9.29.G Outdoor Medical Marihuana Growing.
 - a. Setbacks-200 feet from residential zoned property
 - b. Separations- 1000 feet from existing residential dwellings.
 - c. Reductions- Reductions may be approved under certain conditions.

Motion by Osborne, second by Stock to accept the amendment to Zoning ordinance. Roll call vote; Reyna-yes, Stock-yes, Ruzick-yes, Osborne-yes. Motion carries.

C. Antwerp Township Medical Marihuana Facility Permitting Ordinance

This ordinance establishes an application and permitting process for annual Township medical Marihuana Facility Permits. Motion by Stock, second by Osborne to accept the ordinance as presented. Roll call vote; Stock-yes, Ruzick-yes, Reyna-yes, Osborne-yes. Motion carries.

D. Resolution to establish Marihuana fee and annual renewal fee

This resolution sets application fees and annual renewal fees for Medical Marihuana Facilities. Motion by Osborne, second by Stock to adopted resolution as presented. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Stock-yes. Motion carries.

New Business:

A. Proposal for Maintenance Agreement Activity Center Generator

Cummins Sales and Service provided an agreement in the amount of \$1,505.88 for a three-year service agreement for maintenance on the generator in the Activity Center. Motion by Osborne, second by Reyna to allow Supervisor Ruzick to sign the agreement. Roll call vote; Reyna-yes, Stock-yes, Osborne-yes, Ruzick-yes. Motion carries.

B. Proposal's for Cemetery/Township land

Clerk Reyna opened the two bids that were received. One bid for from Peter's Construction for the expansion of the Harwick Cemetery. The bid was in the amount of \$155,929.00 for the first phase of the project. The second phase was in the amount of \$64,771.00 to be completed in 2020. This project would be broken into two phases so costs could be allocated and paid in two fiscal years. Motion by Reyna, second by Osborne to accept and award the bid to Peter's Construction. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Stock-yes. Motion carries.

The second bid that was submitted was from Aleksich Excavating for the Antwerp Township Turf Improvement project. The bid was in the amount of \$49,520.00. Motion by Osborne, second by Reyna to accept and award the bid to Aleksich Excavating. Roll call vote; Reyna-yes, Stock-yes, Ruzick-yes, Osborne-yes. Motion carries.

C. Proposal for Fire Monitoring System

There were two quotes submitted for the monitoring of the Township Activity Center. The first quote included the system, installation and monitoring for a year in the amount of \$5,997.70. Fire Chief McLean looked the quote over and asked that we request heat sensors instead of smoke detectors. The second quote only provided installation of the cellular module for monitoring, external antenna for monitoring and one year monitoring rate in the amount of \$1630 plus the cost to have the outdated existing system rewired and brought to working order.

Motion by Stock, second by Osborne to accept the bid with the new system installed in the amount not to exceed \$7000 for the change in equipment per Chief McLean’s request. Roll call vote; Osborne-yes, Stock-yes, Ruzick-yes, Reyna-yes. Motion carries.

D. Lawton Fire 2019 payments

The Township currently provides the Village of Lawton with money for expenditures. The Village did not bill the Township for 2018. It was not brought to our attention until the Village had their annual audit. The Village then billed the Township for 2018 as well as 2019. Motion by Osborne, second by Ruzick to pay 2018 and the portion of 2019 that is currently due. The line item will be over budget for this fiscal year. Roll call vote; Stock-yes, Ruzick-yes, Osborne-yes, Reyna-yes. Motion carries.

E. Zoning text amendments-Flag Lots

This ordinance amendment would allow for large flag lots under certain conditions. An analysis was completed and shows that 32 flag lots could be created based on the recommended language. Acreages of qualifying parcels are the following.

- AG potential flag lot parcels: 385.51 acres
- R-1 potential flag lot parcels: 362.37 acres
- Total: 747.88 acres

The Planning Commission recognized that a limited number of parcels could be split under this scenario, but several hundred acres could be preserved if this option was adopted. Motion by Stock, second by Reyna to adopt the zoning text amendment for flag lots. All voted in favor. Motion carries.

F. Secant Upgrades

Secant Technologies provided a quote for an additional layer of security to access our remote database. The quote was for seven users at a rate of \$3.00 per month and a one time set up fee of \$250.00. Motion by Stock, second by Osborne to accept the quote as presented. Roll call vote; Stock-yes, Ruzick-yes, Reyna-yes, Osborne-yes. Motion carries.

G. Ace Parking Lot Striping Proposal

The Activity Center will be getting a new entrance on the east side of the building to create additional handicap parking. Ace provided a quote to restripe the parking lot, paint the new handicap spots, and paint the curb with no parking to eliminate crowding near the front entrance in the amount of \$1,135.50. Motion by Osborne, second by Stock to approve the bid as presented. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Stock-yes. Motion carries.

Correspondence:

Announcements:

- September Meeting will begin at 6:00pm for Special Assessments

Reports:

Attorney

None

Treasurer- Bonnie Osborne

\$153,502.68 in the general fund

Building Activity- Chantel Reyna

Antwerp: 63 permits for July including Building, Electrical, Mechanical, and Plumbing with fees of \$14,660.00.

Almena: 32 permits for July including Building, Electrical and Mechanical with fees of \$9,830.00.

Van Buren District Library- Bruce Cutting
No report

Sunshine Branch Library- Bonnie Osborne
The library had 19 programs with 681 attendees.

Lawton Fire Department- Bruce Cutting
No report

Paw Paw Fire Department -Dan Ruzick
Short meeting. Paid bills.

Mattawan Fire Department - Bonnie Osborne
No meeting. No quorum.

Mattawan Quick Response - Bonnie Osborne
Discussion on by laws.

Cemeteries - Chantel Reyna
Six burial in July.

Planning Commission - Gary Stock
Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals - Gary Stock
No meeting.
Meeting minutes are available online at www.antwerptownship.com.

Public Comment:

None

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$75,234.12.

Motion by Stock, second by Osborne to accept bills for payment. Roll Call Vote; Reyna-yes, Osborne-yes, Stock-yes, Ruzick-yes. Motion carries.

Motion by Osborne, second by Reyna to adjourn.
All voted in favor. Motion carries. Meeting adjourned at 8:25pm.

Respectfully submitted by,

Chantel Reyna