

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
Tuesday, July 9th, 2019

Supervisor Ruzick called the board meeting to order at 6:30 pm

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Chantel Reyna-Clerk, Gary Stock- Trustee, Bruce Cutting-Trustee

Board Members Absent:

Also, Present: six guests

Motion by Stock, second by Osborne to approve agenda as submitted with the addition of item k. Demo bids for 29731 Dennis Sweet Dr. and item l. closed session meeting with attorney Revore regarding the personnel policy. All voted in favor. Motion carries.

Motion by Cutting, second by Osborne to approve previous minutes from June 11, 2019 Regular Township Board Meeting. All voted in favor. Motion carries.

Public Comment:

- Deputy Paul Graham – *VBC Sherriff Department*

Deputy Graham has recently been assigned to the Township as the new enforcement officer. Deputy Graham took a few minutes to introduce himself to the Board and go over the monthly report. There were 73 calls in the month of June.

Action on Planning Commission Recommendations:

- A. Consideration of Special Lane Use and Site Plan. Charles W. Brandt as Nightmare Realm, LLC. 23492 Red Arrow Highway (Parcel # 80-02-001-017-02).**

Planning Commission is recommending approval (6-0) with nine conditions.

1. The schedule of primary show season events and special events shall be provided annually for Township review and approval, or more frequently if changes are proposed throughout the year.
2. Year -round uses, such as banquet space, escape rooms, and other uses are not included in the approval. Additional future permitted uses or special land uses authorized in the General Commercial Zoning District may be considered separately from the special and use approval of the haunted attraction.
3. The haunted attraction shall operate in accordance with the submitted operations plan.
4. The haunted attraction shall be closed to the public after 1:00 AM.
5. All principal year-round use buildings shall require permanent restroom facilities.
6. Customer parking shall be located at Paw Paw High School. The Township shall approve any changes to the off-site parking location.
7. Upon Township notification of noise, light, traffic complaints, the owner shall assess current practices and report back on possible solutions prior to the next weekend of events.
8. Protective fencing shall be installed prior to site disturbance. The limits of disturbance should be tightly bound around the area of construction. Protective fencing must be installed to delineate preserved areas prior to development.
9. Outside agency approvals shall be secured prior to site development:
 - a. Van Buren County Road Commission
 - b. Van Buren County Health Department

- c. Van Buren County Drain Commission
- d. Mattawan Fire Department

Motion by Stock, second by Osborne to approve the Planning Commission recommendation of approval with conditions listed above, dated July 9, 2019. All voted in favor. Motion carries.

Old Business:

New Business:

A. List of Financial Institutions for Antwerp Township

Treasurer Osborne presented a list of financial institutions for the Township. The institutions included on the list were:

- a. Kalamazoo County State Bank
- b. Mercantile Bank of Michigan
- c. Consumers Credit Union
- d. Fifth Third Bank
- e. 1st Source One
- f. Chemical Bank

Trustee Cutting asked for First National Bank of Michigan to be added to the list.

B. Antwerp Township Activity Center bids entrance and beverage counter

The Township received one bid from Hall Builders in the amount of \$75,967.00. Motion by Osborne, second by Cutting to award the contract to Hall Builders. Roll call vote; Reyna-yes, Osborne-yes, Cutting-yes, Stock-yes, Ruzick-yes. Motion carries.

C. VBCRC bid request of 62nd Ave to M-40

VBCRC presented a proposal in the amount of \$85,806.50 for the realignment of 62nd Ave to M-40. Motion by Cutting, second by Reyna to sign the proposal submitted. Roll call vote; Osborne-yes, Cutting-yes, Stock-yes, Ruzick-yes, Reyna-yes. Motion carries.

D. CTS Telecom Metro Act permit application

CTS Telecom presented a permit application with a letter stating the current Metro Act permit being missing/incomplete. The application was sent to the Township attorney and was given the green light from them to sign. Motion by Cutting, second by Reyna to sign the Metro Act permit. Roll call vote; Cutting-yes, Stock-yes, Ruzick-yes, Reyna-yes, Osborne-yes. Motion carries.

E. Senior Services Board appointment to fill vacancy by Mark Tribble

The Board received two letters of interest from Mike Blatson and Blaine Douglas. Ellie Curtis was previously appointed as an alternate with the ability to step up to the Board as a member if there was a vacancy. Ellie expressed interest in becoming a member. Motion by Osborne, second by Reyna to appoint Ellie Curtis to the Senior Services Advisory Board and appoint Blaine Douglas as an alternate. Roll call vote; Stock-yes, Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes. Motion carries.

F. Blue Cross Blue Shield renewal beginning September 2019

Blue Cross submitted a renewal policy with a new rate of \$38,423.16 which is a 4.57% increase from the previous years rate of \$35,599.20. Motion by Cutting, second by Osborne to accept the renewal rate of \$38,423.16. Roll call vote; Stock-yes, Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes. Motion carries.

G. Marihuana ordinance

The Planning Commission has proposed two ordinances pertaining to marihuana. The first ordinance is an amendment to the zoning ordinance adopted on April 9, 2019 opting out of recreational marihuana. The new ordinance adds a new section 3.27 to the existing ordinance prohibiting all types of recreational marihuana

establishments in Antwerp Township. Motion by Osborne, second by Stock to approve proposed ordinance. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Stock-yes. Motion carries.

The second ordinance proposed was to amend the current ordinance to opt-in and regulate medical marihuana. Medical marihuana facilities are proposed to be classified as special land uses, are restricted to the LI Zoning District, and subject sites must have direct access and frontage on Derhammer Parkway or Lagrave Street. There was discussion on outdoor growing and the absence of what is or is not permitted. The Board decided to table this ordinance until next month.

H. Brenna Reder Senior program Administrator

The Senior Service Advisory Board approved the budget at its regularly scheduled meeting on June 12th, 2019 but brought up Brenna's salary. Brenna has been the program administrator for two years and has not had a raise. The Board voted (7-0) to give Brenna a 3% increase in salary. The Township Board asked for a job description for the Senior Services Administrator position and thought that a yearly performance evaluation would be beneficial. An evaluation was done by Clerk Reyna, Treasurer Osborne, and Senior Service Chair Sid Shank. The evaluation was submitted to the Township Board for review. Motion by Osborne, second by Reyna to approve a 3% raise for Brenna Reder effective July 1, 2019. Roll call vote; Reyna-yes, Osborne-yes, Cutting-yes, Stock-yes, Ruzick-yes. Motion carries.

I. Karol Chopp Maintenance/Custodian

Karol Chopp has been working for the Township as a Custodian through Snelling Services since May 2019. She has done a great job and the Board feels it is time to make her an employee of the Township. Motion by Osborne, second by Cutting to move Karol from Snelling Services to an Antwerp Township employee. Roll call vote; Osborne-yes, Cutting-yes, Stock-yes, Ruzick-yes, Reyna-yes. Motion carries.

J. Construction Board of Appeals

The Construction Board of Appeals has met two times with in the last two months. The Township Board feels the Construction Board should be compensated as all other Boards are in the Township. Motion by Cutting, second by Stock to pay the Construction Board of Appeals a per diem for each meeting attended. Motion by Cutting, second by Stock to compensate the Construction Board the same as all other Boards in the Township. Roll call vote; Cutting-yes, Stock-yes, Ruzick-yes, Reyna-yes, Osborne-yes. Motion carries.

K. Demolition bid for 29731 Dennis Sweet Dr. Lawton, MI 49065

The Township received one bid from Aleksich Excavating in the amount of \$3900 to clean up the property, remove all debris, rubbish, brush, wood, structures, junk and materials from the site. Any holes or dirt piles will be leveled, raked and seeded. Brush chop. Remove fence along roadway and clean up any excess debris along public right away. Motion by Osborne, second by Reyna to award the bid to Aleksich Excavating. Roll call vote; Stock-yes, Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes. Motion carries.

At 7:30 pm attorney Revore asked for the meeting to go into closed session.

Motion by Osborne, second by Reyna to reopen the regular Township Board Meeting at 8:38 pm. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Stock-yes. Motion carries.

Meeting was reconvened at 8:38 pm.

Correspondence:

Announcements:

- July 17th Senior appreciation luncheon in the park.

Reports:

Attorney
None

Treasurer- Bonnie Osborne
\$185,000.95 in the general fund

Building Activity- Chantel Reyna
Antwerp: 35 permits for June including Building, Electrical, Mechanical, and Plumbing with fees of \$7,677.
Almena: 23 permits for June including Building, Electrical and Mechanical with fees of \$4,260.

Van Buren District Library- Bruce Cutting
No report

Sunshine Branch Library- Bonnie Osborne
As of June 30, 2019, 463 kids and 240 adults have signed up/participated in the Summer Reading Program.

Lawton Fire Department- Bruce Cutting
Meeting scheduled for July 11, 2019.

Paw Paw Fire Department -Dan Ruzick
No report.

Mattawan Fire Department - Bonnie Osborne
New officers were appointed at the July meeting.

Mattawan Quick Response - Bonnie Osborne
Discussion on the merger with the fire department.

Cemeteries - Chantel Reyna
No burials in June.

Planning Commission - Gary Stock
Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals - Gary Stock
No meeting.
Meeting minutes are available online at www.antwerptownship.com.

Public Comment:
None

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$52,761.62.
Motion by Cutting, second by Stock to accept bills for payment. Roll Call Vote; Reyna-yes, Osborne-yes, Cutting-yes, Stock-yes, Ruzick-yes. Motion carries.

Motion by Osborne, second by Reyna to adjourn.
All voted in favor. Motion carries. Meeting adjourned at 8:53pm.

Respectfully submitted by,

Chantel Reyna