

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
TUESDAY, January 10, 2017 6:30 PM
approved

Supervisor Ruzick called the Township Board meeting to order at 6:30 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Heather Mitchell-Clerk, Bruce Cutting – Trustee.

Board Members Absent: Ron Derhammer-Trustee.

Also Present: One guest.

Motion by Cutting, second by Osborne to approve agenda with addition of **D. Antwerp Township Senior Services Trip Expenditure** under **New Business**. All voted in favor. Motion carries.

Public Comment: None.

Motion by Cutting, second by Osborne to approve the December 13, 2016 with two changes. All voted in favor. Motion carries.

Action on Planning Commission Recommendations: None

New Business:

A. Bid Proposals: Activity Center & Sunshine Library Ceiling & Lighting Updates

Nick Barnitz assembled specifications for the bids for lighting & ceiling upgrades to the Sunshine Library and lighting & ceiling upgrades to the Activity Center along with tile replacement and toilet replacement. Two bids were received:

Hall Builders: Base bid of \$116,115
High Comfort Toilets (\$150/each) adding two (2) above original specs
Ceiling tile with NRC .95 (\$16,800)

Total bid \$133,215

Powell Custom Homes: Antwerp Township Sunshine Library \$39,562
Antwerp Township Center \$99,849
Bid with NRC .90 tile – no additional cost
High Comfort Toilets (\$360/each) adding two (2) above original specs

Total bid \$140,131

Motion by Mitchell, second by Cutting to accept bid of \$133,215 from Hall Builders and to authorize Supervisor Ruzick to sign on behalf of the Township Board.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes. Motion carries.

B. Contract Renewal: Building Inspection Services

Clerk Mitchell gave the 2016 overview of costs of contract. Antwerp Township issued 117 permits and took in fees of \$36,489. The intergovernmental contract with Texas Township cost \$24,850.20 which included 60% of permit fees and 51 hours of office hours. Administration costs were \$13,000 which left less than 3% to be covered by General Fund.

Motion by Osborne, second by Cutting to renew contract with Texas Township for Building Inspection Services supplying Bill Henderson as primary inspector and Kevin Cardiff as alternate.

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Ruzick-yes. Motion carries.

C. Resolution Opposing Allocation Method VBCRC

Antwerp Township generates around \$330,000 for one mill. The current millage for the VBCRC is .9769. The Township collects and disperses this money to Van Buren County Road Commission. Partial monies are redistributed from the VBCRC to the Mattawan and Lawton Villages which leaves the amount around \$230,000. Of that \$230,000, the Township is scheduled to be allocated around 35% or \$81,516 for primary roads.

Antwerp Township understands that as a larger Township within the County, we will always be supplementing smaller townships and does NOT expect 100% of funding to be allocated or even close to that. However, we feel the allocation method needs to and should be reviewed by the Van Buren County Road Commission and will go on record stating its' disagreement with the current allocation plan used by the VBCRC.

Motion by Mitchell, second by Osborne to approve Resolution 0110-2017 stating our support of a county wide millage for the VBCRC; it's desire to work with the VBCRC; but feel the current allocation plan is flawed and request the VBCRC review and change the current allocation plan. All voted in favor. Resolution passes.

D. ATSS Trip Expenditure

Senior Services Board recommended approval of a one-time trip expenditure for up to 48 persons within Antwerp Township for a trip on April 24, 2016 to Henry Ford Museum. The expenditure is in effort to encourage travel and to provide an opportunity for some residents who might not otherwise be able to afford travel.

Motion by Osborne, second by Cutting to approve expenditure from Senior Services funds up to \$3,000 for 48 township residents.

Roll Call Vote: Cutting-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

Correspondence: None

Announcements: January 18, 2017 will be the Third Anniversary Luncheon for ATSS catered by Pigs & Pies

Reports:

Van Buren County Road Commissioner Al Svilpe

As weather change Snowplowing update; Kelly Page reviewing legal updates.

Ordinance Officer Marcus Hamre

Reviewed blight report and calls within Antwerp Township.

Treasurer Bonnie Osborne

\$203,973.33 in general fund checking.

Building Activity Heather Mitchell

18 permits for December including Building, Electrical, Mechanical, and Plumbing with fees of \$2,601.

Sunshine Branch Library Bonnie Osborne

Maker Monday started on January 9 and will run on Mondays from 10 am - 6 pm; 2nd Saturday of month will be station crafts from 10 am - 2 pm; 2nd & 4th Tuesdays will be Teen Writing Class; Apple Club meets Thursdays from Noon - 1:30 pm; Storytime is Wednesdays at 10:30 am.

Lawton Fire Department Bruce Cutting

Paid bills. Short meeting. 2016 call totals were 98 - 48 Antwerp - 43 Porter - 7 assists. Lawton QR 2016 call totals were 429 - 281 Antwerp - 148 Porter.

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Mattawan Fire Department Bonnie Osborne

January 18 at noon the tornado sirens will be tested. 2016 call totals were 122. Added one new member.

Cemeteries Heather Mitchell

One (1) burial in December.

Mattawan Quick Response Bonnie Osborne

Paid bills. 2016 call totals were 527.

Planning Commission Heather Mitchell

Annual review for 2016; reviewed parking lot expansion and offered comments and concerns; set goals for 2017.

Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals Heather Mitchell

No meeting in December. Meeting minutes are available online at www.antwerptownship.com.

Public Comment: Chris Ballingall overviewed the growth of Senior Services from 2015-2016 and highlighted different statistics for 2016. Chris thanked the Township Board for their commitment to this program and for making it as successful as it is. The Board responded that although we may have spurred the idea, it is the collaboration of many volunteers to have made it as successful as it is.

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$34,068.

Motion by Cutting, second by Mitchell to accept bills for payment.

Roll Call Vote: Cutting-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

Motion by Osborne, second by Mitchell to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 7:31 pm.

Respectfully submitted by,

Heather Mitchell/Clerk