

MINUTES FROM THE  
REGULAR ANTWERP TOWNSHIP BOARD MEETING  
TUESDAY May 10, 2016 7:00 PM  
approved

Supervisor Ruzick called the Township Board meeting to order at 7:00 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Heather Mitchell-Clerk, Bruce Cutting – Trustee.

Board Member Absent: Ron Derhammer-Trustee.

Also Present: Seven guests

Motion by Cutting, second by Osborne to approve agenda as mailed. All voted in favor. Motion carries.

Public Comment:

- Mike McKay: Running for 7<sup>th</sup> District Court Judge – Background & Information
- AJ Brucks and Bryan Cronenwett gave a presentation on the Conservation District millage (.1000 mills) being requested on August 2. Explained highlights of programs to be extended and started as a result of millage being passed. Van Buren County would be 5<sup>th</sup> in Michigan to have conservation district millage passed.

Motion by Osborne, second by Cutting to approve April 12, 2016 minutes as presented. All voted in favor. Motion carries.

**Action on Planning Commission Recommendations:** None.

**New Business:**

**A. VBCRC CR 652 Project**

An agreement has been reached in correcting the slope in front of Pam & Ken Smith's property on CR 652. VBCRC has agreed to pay for 50% of the invoice; Antwerp Township has agreed to cover the Smith's portion out of primary road millage funds.

Motion by Cutting, second by Osborne to pay \$1340 out of primary road millage funds for the crown vetch fix on CR 652 property.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes. Motion carries.

**B. Resolution to Establish Salaries**

Wage & Benefits Committee will be setting up a public workshop later on in the summer in order to work out pay structure and to present final version of an updated personnel policy. Date is TBD.

Resolutions need to be passed 30 days prior to the budget hearing in order to establish salaries for the next fiscal year. Discussion from wage & benefits committee on appropriate amount for an increase.

Audience participation requested 3% increase for increased workload over the last year and in gratitude of the Senior Services program which was created and continues to thrive.

Motion by Cutting, second by Mitchell to increase salaries for Supervisor, Clerk, Treasurer, and Trustees by 2.5% for the 2016-2017 fiscal year.

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Ruzick-yes. Motion carries.

**C. Building Maintenance Proposals**

Received bid from Abraham Solis to replace edging and rocks along a portion of the Township Hall. Cost of project is \$1200 for materials and labor. Compared price of 10 yards of rock to Mulders and Mattawan Landscaping; Solis' bid is lowest.

Received one bid from Rice's Aluminum Gutters to retro fit four (4) downspouts on the east elevation for \$400.00.

Motion by Mitchell, second by Osborne to accept bids from Abraham Solis in the amount of \$1200 for landscaping and from Rice's Aluminum Gutters in the amount of \$400 to retrofit four (4) downspouts. Roll Call Vote: Osborne-yes; Cutting-yes; Ruzick-yes; Mitchell-yes. Motion carries.

**D. Siegfried Crandall Engagement Letter**

Annual letter from Siegfried Crandall to confirm understanding of services to provide year-end audit.

Motion by Cutting, second by Osborne to authorize Supervisor Ruzick to sign letter of engagement confirming audit by Siegfried Crandall for fiscal year ending June 30, 2016. All voted in favor. Motion carries.

**Correspondence:** Kalamazoo County HHW 1<sup>st</sup> Qtr Report; News from County Commission (Godfrey)

**Announcements:** June 7 @ 6 pm will be annual budget hearing

**Reports:**

*Ordinance Officer* Mark Hamre

Reviewed current blight issues in Township and call log for previous month.

*VBCRC* Al Svilpe

Reviewed Red Arrow Highway project and gave an overview of all township wide projects.

*Treasurer* Bonnie Osborne

\$189,291.39 in general fund checking.

*Building Activity* Heather Mitchell

29 permits for April including Building, Electrical, Mechanical, and Plumbing with fees of \$4,690.00.

*Sunshine Branch Library* Bonnie Osborne

Summer Reading program kicks off June 1. Releasing new logo for VBDL.

*Lawton Fire Department* Bruce Cutting

Short meeting, workman's comp issue; small equipment purchase.

*Mattawan Fire Department* Bonnie Osborne

Reappointed Kayla Dean and Terron McLean. Establishing three new location for tornado sirens in Van Buren County.

*Senior Services* Dan Ruzick

Luncheons are now serving 70 seniors. Working on volunteer network, signups for working the booth at Senior & Veteran Expo on May 16<sup>th</sup>.

*Cemeteries* Heather Mitchell

One (1) burial in April.

*Mattawan Quick Response* Bonnie Osborne

58 calls in April.

5/10/16 minutes con't

*Planning Commission* Ron Derhammer

Reviewed low impact development. Meeting minutes are available online at [www.antwerptownship.com](http://www.antwerptownship.com).

*Zoning Board of Appeals* Heather Mitchell

No meeting in April. Meeting minutes are available online at [www.antwerptownship.com](http://www.antwerptownship.com).

**Public Comment:** None

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$37,950.78.

Motion by Cutting, second by Mitchell to accept bills for payment.

Roll Call Vote: Cutting-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

Motion by Osborne, second by Mitchell to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 9:10 pm.

Respectfully submitted by,  
Heather Mitchell/Clerk