

MINUTES FROM THE  
REGULAR ANTWERP TOWNSHIP BOARD MEETING  
TUESDAY March 9, 2016 7:00 PM  
approved

Trail way public hearing called to order at 6:27 pm.

Suzannah Deneau, Sam Leatch were present from Wightman & Associates.

Three guests.

Overview of the current direction and scope of Phase I & II for Antwerp Township trail way system. Discussion on current and alternative routes initially investigated. Most feasible is along I-94. Funding will be secured through MDOT and DNR grants, with the remaining % from Antwerp Township.

Phase I (12,000 ft) will see funding secured in 2016, design in 2017, and actual construction in 2018. Phase II (10,000 ft) will follow same suit for following three years.

No public comment.

Hearing closed at 7:00 pm.

Supervisor Ruzick called the Township Board meeting to order at 7:00 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Heather Mitchell-Clerk, Bruce Cutting - Trustee.

Board Members Absent: Ron Derhammer-Trustee

Also Present: Six guests

Motion by Osborne, second by Mitchell to approve agenda as mailed. All voted in favor. Motion carries.

Public Comment: None.

Motion by Cutting, second by Osborne to approve February 9, 2016 minutes as mailed. All voted in favor. Motion carries.

**Action on Planning Commission Recommendations:** March meeting was cancelled.

**New Business:**

**A. Antwerp Township Meeting Room Chairs & Tables Proposal**

Proposal was received from Zemlick Office Products for new board room tables and chairs. Recent purchase of rectangular tables for the Activity Center provided enough tables that we are able to use three for the board room and avoid that additional cost. However, chairs need to be purchased. Stackable chairs (2/pk) were quoted at \$285 per pack. The meeting room would need 40 chairs. Cost includes chair, delivery, unpacking, and removal of shipping materials. Will be reaching out to local sewing shops to obtain skirting for a modesty panel for the front of the tables.

Motion by Cutting, second by Mitchell to approve purchase of 20 packs of chairs from Zemlick for \$5700.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes. Motion carries.

**B. Trail way Resolution**

Discussion of advantages for the trail way project. Resolution was read by Clerk Mitchell.

Motion by Mitchell to offer resolution 2016-0309, second by Cutting to approve resolution.

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Ruzick-yes. Motion carries.

**C. Van Buren County Road Commission Road Estimates 2016-2017**

Road estimates are not available at this time.

**D. Waiver of rental fee Activity Center**

Heather Carr sent a letter to the Board asking for a waiver of the normal rental fee for the Activity Center. The event would be on April 16 to benefit the Smith family.

Motion by Cutting, second by Osborne to waive rental fee for April 16 event to benefit Smith family of Mattawan. All voted in favor. Motion carries.

**E. Cemetery Lawn Bids**

Three bids were received and opened at the March 9 meeting.

Lawn Perfect: \$20,000

David McKinley: \$18,840 / \$70 per hour for storm damage clean up

Napp Greenhouses: \$24,000 / \$27,055 with leaf cleanups

Motion by Mitchell, second by Cutting to approve contract for one year with option to renew additional years with Lawn Perfect at \$20,000.

Roll Call Vote: Cutting-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

**Correspondence:** Van Buren District Library thank you letter, Village of Mattawan letter regarding looping water main

**Announcements:** None

**Reports:**

*Ordinance Officer* Mark Hamre

Reviewed current blight issues in Township.

*Van Buren County Road Commission* Al Svilpe

Road project estimates will be available in April. Continuing to work Ken & Pam Smith on slope restoration.

Road millage, basically renewal, will be on August ballot. KATS project with widening of Red Arrow Hwy will begin this spring.

*Treasurer* Bonnie Osborne

\$318,849.16 in general fund checking.

*Building Activity* Heather Mitchell

23 permits for February including Building, Electrical, Mechanical, and Plumbing with fees of \$4,640.

*Sunshine Branch Library* Bonnie Osborne

April 11 the library will be having an open house. Computer classes are beginning again. List is available on our website, library's website, or at the library. All are encouraged to attend.

*Lawton Fire Department* Bruce Cutting

Short meeting, workman's comp issue; passed budget.

*Mattawan Fire Department* Bonnie Osborne

Trainings in Indy; Rapid Intervention Team..

*Cemeteries* Heather Mitchell

Two burials in February.

3/09/16 minutes con't

*Mattawan Quick Response* Bonnie Osborne  
QR training at KVCC will begin soon.

*Planning Commission* Ron Derhammer  
No meeting in March. Meeting minutes are available online at [www.antwerptownship.com](http://www.antwerptownship.com).

*Zoning Board of Appeals* Heather Mitchell  
No meeting in February. Next meeting will be on March 24. Meeting minutes are available online at [www.antwerptownship.com](http://www.antwerptownship.com).

**Public Comment:** None

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$33,219.15.  
Motion by Cutting, second by Mitchell to accept bills for payment.  
Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes. Motion carries.

Motion by Osborne, second by Mitchell to adjourn.  
All voted in favor. Motion carries. Meeting adjourned at 7:44 pm.

Respectfully submitted by,  
Heather Mitchell/Clerk