

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
TUESDAY, December 13, 2016 7:00 PM
approved

Supervisor Ruzick called the Township Board meeting to order at 7:00 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Heather Mitchell-Clerk, Bruce Cutting – Trustee, Ron Derhammer-Trustee.

Also Present: Four guests.

Motion by Derhammer, second by Osborne to approve agenda with addition of **E. Best Way Disposal** under **New Business**. All voted in favor. Motion carries.

Public Comment: Peter D. Ter Louw, Executive Director, Southwest Michigan Land Conservancy presented a brief update on the Portman Nature Preserve.

Motion by Cutting, second by Osborne to approve the November 9, 2016 minutes as presented. All voted in favor. Motion carries.

Action on Planning Commission Recommendations: None

New Business:

A. 2017 Township Board Meeting Schedule

Presented Board with 2017 schedule for Township Board Meetings. Treasurer Osborne asked if meetings could be moved from 7:00 pm to 6:30 pm. Discussion among board members.

Motion by Osborne, second by Mitchell to approve Township Board meeting schedule with a change in time from 7:00 pm to 6:30 pm. All voted in favor. Motion carries.

B. Bid Specifications for Activity Center & Library

Board asked Nick Barnitz to put together bid specifications for ceiling and lighting upgrades for Antwerp Sunshine Library and ceiling, lighting, entry and bathroom upgrades for the Activity Center. Bid specifications are necessary so the Board can have a base for comparing vendor quotes which will be voted on in January.

Bid specifications presented for informational purposes only. No motion needed.

C. Resolution to revoke IFT for Formula K Ltd

Treasurer Osborne prepared a resolution to revoke IFT 2005-600 for Formula K for non-payment of taxes. The revocation will go into effect for 2017 tax year.

Motion by Cutting, second by Derhammer to adopt resolution revoking IFT 2005-600 for Formula K Ltd. Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes. Motion carries.

D. Amend Antwerp Township Fee Structure 2016-2017

In discussions with David Jirousek, zoning administrator, it has come to the attention of the Board that the fee set for Home Occupation is not proportionate to other fees for similar reviews. It is the recommendation of the zoning administrator to lower the fee from \$500 to \$125 which more accurately

depicts the actual cost. The fee should encourage business owners looking to be approved for a home occupation to have the Township review an application, whereas a \$500 fee might discourage them. Motion by Mitchell, second by Derhammer to lower the fee for Home Occupation review from \$500 to \$125 effective immediately.

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes. Motion carries.

E. Best Way Disposal

A new lease agreement from Best Way Disposal was sent over for review. The agreement is effective for 2017 calendar year for the operation of the transfer station and recycling center on 64th Ave in Lawton. Antwerp Township, Lessor, agrees to pay Best Way Disposal, Lessee, \$5,000 per quarter for expenses with labor and recycling cost. All fees collected at the Transfer Station will continue without increase for 2017.

Motion by Cutting, second by Derhammer to approve lease agreement between Antwerp Township and Best Way Disposal for 2017.

Roll Call Vote: Osborne-yes; Cutting-yes; Ruzick-yes; Derhammer-yes; Mitchell-yes. Motion carries.

Correspondence: None

Announcements: None

Reports:

Van Buren County Road Commissioner Al Svilpe
Snowplowing update; Kelly Page reviewing legal updates.

County Commissioner Beth Griffin
Public swearing in of elected officials will be at the Van Buren County Courthouse on January 19 at 4 pm. Discussion on decommissioning of Palisades.

Ordinance Officer Marcus Hamre
Reviewed blight report and calls within Antwerp Township.

Treasurer Bonnie Osborne
\$104,322.13 in general fund checking.

Building Activity Heather Mitchell
29 permits for November including Building, Electrical, Mechanical, and Plumbing with fees of \$5,061.

Sunshine Branch Library Bonnie Osborne
StoryTime will resume in January. Inaugural trivia contest will be started on FaceBook.

Lawton Fire Department Bruce Cutting
Paid bills. Short meeting. December 10 ~~will be~~ was the annual meeting.

Mattawan Fire Department Bonnie Osborne
A grant was denied for the purchase of new air packs. 13 calls for the month.

Cemeteries Heather Mitchell
One (1) burial in November.

Mattawan Quick Response Bonnie Osborne
Chassis was ordered; 45 calls for the month.

Planning Commission Heather Mitchell

No meeting in December. Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals Heather Mitchell

No meeting in November; will plan one for January. Meeting minutes are available online at www.antwerptownship.com.

Public Comment: None

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$91,471.44.

Motion by Cutting, second by Derhammer to accept bills for payment.

Roll Call Vote: Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

Motion by Osborne, second by Mitchell to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 8:22 pm.

Respectfully submitted by,

Heather Mitchell/Clerk