

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
TUESDAY October 11, 2016 7:00 PM
approved

Supervisor Ruzick called the Township Board meeting to order at 7:00 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Heather Mitchell-Clerk, Bruce Cutting – Trustee, Ron Derhammer-Trustee.

Also Present: Three guests

Motion by Mitchell, second by Osborne to approve agenda with addition F. Trailways Update under New Business. All voted in favor. Motion carries.

Public Comment: None.

Motion by Osborne, second by Cutting to approve September 14, 2016 minutes as mailed. All voted in favor. Motion carries.

Action on Planning Commission Recommendations: None

New Business:

A. Annexation of property to Village of Paw Paw

There are conceptual development plans for an indoor athletic complex in conjunction with the use and improvement of the ballfields on parcel 80-02-007-060-00. A corporation has acquired the parcel within Village of Paw Paw and a parcel in the Township. Jurisdictional boundaries have complicated site planning efforts, along with the review and approval process. Annexation of the township parcel (ballfields) seems to be the best solution. Planning Commission and Township Board is in favor of the annexation. Township Board also suggested that the two MDOT properties to the west be annexed as well to keep a more uniform jurisdictional boundary.

Motion by Derhammer, second by Cutting to fully support annexation of parcel 80-02-007-060-00 and to authorize Supervisor Ruzick to suggest Village of Paw Paw also accepting MDOT properties. All voted in favor. Motion carries.

B. Activity Center/Library Construction documents

Antwerp Township requested three bids for construction documents in order to bid out upgrades to the ceiling, lighting, entry and bathroom for the Activity Center and for ceiling and lighting upgrades for the Antwerp Township Sunshine Library. One was received.

Nick Barnitz provided a proposal to create construction documents for both projects suitable for review, bidding, and construction.

Motion by Derhammer, second by Osborne to accept bid from Nick Barnitz to prepare construction documents at a cost of \$4100 for both projects.

Roll Call Vote: Derhammer-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Ruzick-yes. Motion carries.

C. November Township Board Meeting Date

The November General Election falls on a regular meeting date, November 8. Precinct 4 will be using the Board Room that evening.

Motion by Cutting, second by Derhammer to move November meeting date for Township Board to Wednesday, November 9 at 7:00 pm. All voted in favor. Motion carries.

D. Election Inspectors

Clerk Mitchell presented list of all election inspectors for November General Election.

Motion by Osborne, second by Derhammer to approve all election inspectors as listed. All voted in favor. Motion carries.

E. Farrell Audio & Video VGA set up and microphones

Bid was received from Farrell Audio & video to upgrade microphones and VGA connector for PC.

Throughout different presentations from outside groups, we continue to have problems with connections between computers and projectors and with sound using microphones.

Bid is to upgrade the VGA connector and upgrade to a 4-mic wireless system. Supervisor Ruzick will confirm that the 4 mic system will have multiple inputs including hand held mics and clip on (self-adjusting or standard).

Motion by Derhammer, second by Cutting to approve bid from Farrell Audio & Video and to authorize Supervisor Ruzick to spend up to \$1700 on the upgrades.

Roll Call Vote: Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes. Motion carries.

F. Trailways Update

Phil Tarchala gave a brief update on the current trailway project. It appears Antwerp Township will be turned down on our first attempt for DNR grant as we did not score enough points. We are still awaiting official results; however, it seems a large amount of points not awarded is the lack of having a right of way policy on easements from MDOT. Once we have official results, we can begin to create a road map of where to go from here.

Correspondence: None

Announcements: None

Reports:

Van Buren County Commissioner Beth Griffin

- Construction documents for the jail expansion will be ready in January 2017. Millage for expansion will be on May 2017 ballot.
- A new Director of Veterans Affairs has been appointed, Judi Owens, and is currently being trained.
- Excited to introduce the fruition of a 2013 plan for an economic development director, Zach Morris. Mr. Morris is working under the direction of Kinexus.
- Commissioners accepted a \$694,600 grant for Van Buren County specialty courts.

Van Buren County Road Commissioner Al Svilpe

Reviewed projects including tree removal.

Ordinance Officer Marcus Hamre

Reviewed blight report and calls within Antwerp Township.

Treasurer Bonnie Osborne

\$128,000 in general fund checking. Current IFT for Formula K on Derhammer parkway is set to expire at the end of 2017; however, Township has not received payment on the IFT for 2 years.

Motion by Osborne, second by Derhammer to place a lien for taxes on the property.

Roll Call Vote: Derhammer-yes; Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes. Motion carries.

Building Activity Heather Mitchell

23 permits for September including Building, Electrical, Mechanical, and Plumbing with fees of \$5,533.

Sunshine Branch Library Bonnie Osborne

New StoryTime for birth to 18 months will begin on Tuesdays at 10 am and will run for 7 weeks. An apple pie contest will be held on Friday.

Lawton Fire Department Bruce Cutting

Paid bills. Short meeting. Annual Paw Paw meeting introduced Sam Carlsen as new Paw Paw chief.

Mattawan Fire Department Bonnie Osborne

No report.

Cemeteries Heather Mitchell

Four (4) burials in September.

Mattawan Quick Response Bonnie Osborne

No report.

Planning Commission Heather Mitchell

Commissioners updated on possible annexation of property known as "Legends ballfields." Public hearing on zoning text amendments. Discussion of trailway project. Discussion of changed for Zoning Administrator. Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals Heather Mitchell

No meeting in September. Meeting minutes are available online at www.antwerptownship.com.

Public Comment: Chris Ballingall addressed the board regarding Senior Services program and reviewed really positive 2015-2016 statistics. General discussion on program and its future.

Recommendation from the committee on Antwerp Township, Mattawan Quick Response, Mattawan Fire Department, and Senior Services bills in the amount of \$38,429.87.

Motion by Cutting, second by Derhammer to accept bills for payment.

Roll Call Vote: Derhammer-yes; Mitchell-yes; Cutting-yes; Ruzick-yes. Motion carries.

Motion by Mitchell, second by Cutting to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 8:33 pm.

*Treasurer Osborne was excused at 8:29 pm.

Respectfully submitted by,
Heather Mitchell/Clerk