

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
TUESDAY November 11, 2014 7:00 PM
approved

Supervisor Ruzick called the Township Board meeting to order at 7:00 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Heather Mitchell-Clerk, Bruce Cutting – Trustee,
and Ron Derhammer-Trustee.

Board Members Absent: Bonnie Osborne (Excused).

Also Present: 5 guests.

Motion by Cutting, second by Mitchell approve the agenda as mailed. All voted in favor. Motion carries.

Public Comment: Congratulations goes to David Hunter and family for the long awaited state response certification received on his property designating it as a farm.

Motion by Cutting to approve October minutes with a date change reflecting correct date of meeting (October 14), second by Derhammer. All voted in favor. Motion carries.

Action on Planning Commission Recommendations:

- A. Request by Peters Investment Group LLC to permit a Special Land Use and Site Plan to operate Storage Facility within the GC, General Commercial District, on the property located at 23599 Red Arrow Hwy, Mattawan, MI 49079 (parcel ID #80-02-001-031-20). Planning Commission recommends with conditions as outlined in Planning Commission minutes dated 11-5-14.**

Trustee Cutting inquired about the initial memo that detailed multiple issues that needed to be addressed. Trustee Derhammer commented that the second memo issued by LSL Planning detailed most had been met except for 1) drainage on property 2) understanding that ~~storage~~ outdoor storage on property is prohibited and 3) internal driveway must be 25 ft. for emergency vehicles unless Chief McLean is willing to sign off on the proposed 19.3 ft. driveway.

Motion by Derhammer, second by Cutting to approve Special Land Use permit with conditions set forth by the Planning Commission in minutes dated 11-5-14.

Roll Call Vote: Cutting-yes; Derhammer-yes; Mitchell-yes; Ruzick-abstain. Motion carries.

Motion by Derhammer, second by Cutting to approve Site Plan with conditions set forth by the Planning Commission in minutes dated 11-5-14.

Roll Call Vote: Derhammer-yes; Cutting-yes; Mitchell-yes, Ruzick-abstain. Motion carries.

New Business:

A. Antwerp Township Activity Center Gutter Quote

The Township received two bids from vendors in order to put commercial grade gutters on the Activity Center. Rice's Aluminum Gutters LLC (Kalamazoo) - \$1250 and Chopp Gutter Co (Plainwell) - \$1625.

Motion by Derhammer, second by Cutting to accept quote from Rice's Aluminum Gutters LLC for \$1250.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Cutting-yes; Derhammer-yes. Motion carries.

B. Survey Tabulation Quote

Surveys have been mailed; over 200 have come back as the deadline approached on November 19. 1,047 singles were mailed and 535 doubles were mailed, the senior services advisory board is hoping for a 12-15% return rate in order to accurately gauge what seniors in Antwerp Township would like to see in developing programs.

In order to decipher the results, the answers need to be in calculated form. Nexcerpt provided a quote to calculate in detailed form all answers from returned surveys. The quote indicated an estimate of 8-10 hours at \$40/hr in order to calculate, collate and present based on a 15% return rate.

Motion by Cutting, second by Derhammer to accept bid from Nexcerpt.

Roll Call Vote: Mitchell-yes; Cutting-yes; Derhammer-yes; Ruzick-yes. Motion carries.

C. Snowplowing/Salting Contracts

Ray Owsiany and Tom Aleksich have agreed to continue their current contracts for snowplowing and salting at the current price for the 2014-2015 winter season.

D. Van Buren County Sheriff Contract

Van Buren County Sheriff's office sent over a new contract and budget for 2015. Antwerp Township contracts annually with VBCS to provide special police protection including the enforcement of local township ordinances. The contract will be \$26,357.

Motion by Cutting, second by Mitchell to approve the 2015 VBCS police protection agreement.

Roll Call Vote: Cutting-yes; Ruzick-yes; Derhammer-yes; Mitchell-yes. Motion carries.

E. Antwerp Township Cemetery Tree Trimming

Two bids were received for tree trimming and removal at Maple Grove Cemetery and one area at the Activity Center, VanNiman Tree Service LLC - \$1575 and Handley's Tree Service-\$4250.

Motion by Derhammer, second by Mitchell to accept bid from VanNiman Tree Service in the amount of \$1575.

Roll Call Vote: Ruzick-yes; Derhammer-yes; Mitchell-yes; Cutting-yes. Motion carries.

F. Antwerp Township Library Bathroom Tile Quote

Powell Custom Homes suggested that we purchase extra tile for the men's bathroom and hallway to match the tile used in the remodeling of the women's restroom in the library.

The invoice is for \$1403.50.

Motion by Cutting, second by Mitchell to buy extra tile and store it in order to have the tile match as the time the men's bathroom and hallway are remodeled.

Roll Call Vote: Derhammer-yes; Mitchell-yes; Cutting-yes; Ruzick-yes. Motion carries.

Correspondence: HHW 3rd Qtr Report. Antwepr Township contract with KCHHW center and we are close to using 100% of funds allocated for the year.

Motion by Derhammer, second by Cutting to send an additional \$200 in order to cover any usage through end of year.

Roll Call Vote: Mitchell-yes; Cutting-yes; Derhammer-yes; Ruzick-yes. Motion carries.

Announcements:

- Deadline for survey is November 19, 2014.
- ZBA will be meeting Tuesday December 2 instead of November 27 (Thanksgiving).
- Township offices will be closed on Thursday, November 27 in observance of Thanksgiving.

Reports:

Ordinance Officer Mark Hamre

A full report of all calls is available at the Township Hall.

Van Buren County Road Commission Al Svilpe

Actively working on getting 56th St/Hamilton certified as a county road in order for county to provide maintenance. Petition has been circulated to pave and widen the road to bring to county specifications. Salt is being purchased through state contracts to provide cost savings.

Van Buren County Commissioner Beth Griffin

Sue Weir is Van Buren County's contact person for veterans. Sue is available on the first floor in the Administration Building in Paw Paw on Wednesdays and Thursdays from 8:30 am – 5:00 pm.

Commissioners took a recent tour of the jail to see the technological improvements related to inmate visitation.

Looked over the mobile unit that the county sheriff's office uses in order to create a command center at various point in the county.

Attorney Harold Schuitmaker

No report.

Treasurer Bonnie Osborne

No report.

Building Activity Heather Mitchell

46 permits for October including Building, Electrical, Mechanical and Plumbing.

Sunshine Branch Library Bonnie Osborne

Supervisor Ruzick attended a monthly meeting at the Sunshine Libray.

Lawton Fire Department Bruce Cutting

Short meeting, working on specs for generators, paid bills.

Mattawan Fire Department Bonnie Osborne

No report.

Cemeteries Heather Mitchell

One (1) burial in October.

Mattawan Quick Response Bonnie Osborne

No report.

Planning Commission Ron Derhammer

Worked on Peters Special land Use and Site Plan; revised watershed ordinance is close to being done; will begin to look at Master Plan as the five year review mark is here – spend 3 to 4 months updating facts/figures with no major changes; keeping of animals ordinance next month after State has reviewed. A big thank you to Phil Tarchala who has put in time and effort above and beyond for the Rec and Trail Plan meeting with surrounding communities helping our plan be finalized. Meeting minutes are available in the Township hall or online at www.antwerptownship.com.

Zoning Board of Appeals Heather Mitchell

Meeting will be December 2.

Public Comment: None.

Recommendation from the committee on Antwerp Township, Mattawan Quick Response and Mattawan Fire Department bills in the amount of \$160,815.36.

Motion by Cutting, second by Derhammer to accept bills for payment.

Roll Call Vote: Mitchell-yes; Cutting-yes; Derhammer-yes; Ruzick-yes. Motion carries.

Motion by Mitchell, second by Derhammer to adjourn.

All voted in favor. Motion carried. Meeting adjourned at 7:55 pm.

Respectfully submitted by,

Heather Mitchell/Clerk