

MINUTES FROM THE  
REGULAR ANTWERP TOWNSHIP BOARD MEETING  
TUESDAY October 14, 2014 7:00 PM  
**approved**

Supervisor Ruzick called the Township Board meeting to order at 7:00 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Heather Mitchell-Clerk, Bonnie Osborne-Treasurer, Bruce Cutting - Trustee, and Ron Derhammer-Trustee.

Also Present: 9 guests.

Motion by Osborne, second by Derhammer to approve the agenda as mailed. All voted in favor. Motion carries.

Public Comment: JoAnne Rossman expressed interest in wanting to serve on the Antwerp Township Senior Services Advisory Board.

Motion by Cutting, second by Derhammer to approve minutes from September 9, 2014. All voted in favor. Motion carries.

**Presentation by John Mohney.** Mr. Mohney is a member of the "Yes for Mattawan Committee" and presented the Board and audience with information on the bond proposals for Mattawan Consolidated Schools. The committee is asking voters to approve (2) two different bond proposals that will add an additional 3.57 mills to winter tax bills for residents in the Mattawan School District. The vote is on November 4.

**Presentation by Senior Services.** Noreen Miller presented the Board with annual report from Senior Services of Van Buren County.

**Presentation for County Remonumentation Program.** Register of Deeds, Paul DeYoung, and County Surveyor, Don Gilchrist, presented information on the county remonumentation program. The goal of the program is to replace all the original locations where surveys start from and make permanent markers instead of wooden stakes that would have been used in the 1830's.

Mattawan School Board Candidate: Shari Magrath. Shari introduced herself and her reasons for running for Mattawan School Board. Shari feels she is a good blend of teaching and business. Shari is running as a write-in candidate.

**Action on Planning Commission Recommendations:** None.

**New Business:**

**A. Antwerp Township Sunshine Library Project Change Order**

In the process of remodeling the women's bathroom in the library, recommendation is being made to amend some of the original specifications. There is insufficient water volume to support the toilets that were specified by architect, cost to run a 1 ¼" PEX line from meter room to the bathroom,

insulation in ceiling seems to be insufficient as well. Estimate from PCH for \$450 to substitute ADA compliant toilets with Sloan Flushmate pressure assisted flush system for specified American Standard units that were specified by the architect; install waste line clean-out in wall with chrome cover; add additional Nutone QT100 ventilation fan; install attic access in hallway.

Motion by Derhammer, second by Osborne to approve change order from Powell Custom Homes in the amount of \$450.00.

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes. Motion carries.

Second change order is from Custom Plumbing Services LLC for \$585 to lower a ¾" hot water line that runs 18" above insulation in attic.

Motion by Derhammer, second by Cutting to approve change order for \$585 for Custom Plumbing Services.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes. Motion carries.

Two bids were received for additional insulation in the attic in the library. Gypsum Supply Company for \$3128.14 and Spartan Insulation for \$3200.

Motion by Mitchell, second by Osborne to accept bid from Gypsum Supply Company for \$721.16.

Roll Call Vote: Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes. Motion carries.

Hall Builders submitted a change order for \$1277 in order to change gutters on the Activity Center to commercial grade and to replace 13 boards and rebuild of a few crippled trusses.

Motion by Derhammer, second by Osborne to approve change order from Hall Builders for \$1277.

Roll Call Vote: Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

#### **B. Antwerp Township Senior Service Advisory Board**

Two meetings have occurred for gathering information on the needs of Antwerp Township Seniors. The last "meet and greet" is Wednesday, October 15 at 6:00 pm. As the process advances, an Advisory Board will be selected to create a survey to ask all residents over the age of 60 to indicate needs and information on the direction they would like to see our program take. The advisory board will be responsible for compiling all data and creating the survey. Timeline will be to formulate a survey and have it mailed the first week of November. Participants will have three weeks to return the survey and then data will be compiled in order to formulate RFP's for different vendors. Recommendation for bids will be made at the December Township board meeting with selection of contract(s) in January. The advisory board will be 7 members, 5 being selected from the 19 applicants and 2 members from the Antwerp Township Board of Trustees.

Porter Township Supervisor, Nate Bitely, commented that Porter Township will be looking at the direction that Antwerp Township will be taking since the contract his board presented to Senior Services of Van Buren County was turned down.

Motion by Derhammer, second by Mitchell to select Noreen Miller for the Senior Services Advisory Board.

Roll Call Vote: Derhammer-yes; Ruzick-yes; Mitchell-yes, Osborne-yes, Cutting-yes. Motion carries.

Motion by Cutting, second by Derhammer to select Diane Lambert for the Senior Services Advisory Board. All voted in favor. Motion carries.

Motion by Ruzick, second by Derhammer to select Joanne Rossman for the Senior Services Advisory Board.

Roll Call Vote: Ruzick-yes; Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes. Motion carries.

Motion by Mitchell, second by Osborne to select Richard Rajkovich to the Senior Services Advisory Board.

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes. Motion carries.

Motion by Osborne, second by Cutting to select Sid Shank for the Senior Service advisory Board.

Roll Call Vote: Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes. Motion carries.

Motion by Cutting, second by Osborne to select Ron Derhammer as a Township Board Representative to the Senior Services Advisory Board with Heather Mitchell as an alternate.

Roll Call Vote: Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

Motion by Cutting, second by Osborne to select Daniel Ruzick as Township Board Representative on the Senior Service Advisory Board.

Roll Call Vote: Derhammer-yes; Cutting-yes; Ruzick-yes; Osborne-yes; Mitchell-yes. Motion carries.

### **C. Kalamazoo Household Hazardous Waste Contract Amendment**

Update from Kalamazoo County Health & Community Services based on actual participation Antwerp Township will be out funds by end of October. Participation is 10% higher than 2013. A letter of understanding will serve as a vehicle for adding additional funds for the year. Once actual costs are incurred an invoice of actual disposal fees will be sent to the Township.

Motion by Derhammer, second by Cutting to return the letter of understanding to Kalamazoo County HCS in order to continue services for Antwerp Township residents and to pay invoices once costs are incurred.

Roll Call Vote: Mitchell-yes; Osborne-yes; Cutting-yes; Derhammer-yes; Ruzick-yes. Motion carries.

### **Correspondence:**

#### **Announcements:**

- October 15, 2014 Senior Program and Service input meeting at 6:00 pm

#### **Reports:**

*Ordinance Officer* Mark Hamre

A full report of all calls is available at the Township Hall.

*Van Buren County Commissioner* Beth Griffin

Bryan Stump has been named Undersheriff for Van Buren County. Interesting statistic that Van Buren County has a 64% higher rate for medical marijuana cards as compared to the State average for Michigan. Renewed the contract with the MSU extension office for 2015. Hired a new corrections officer for the jail and purchased some equipment for corrections department.

*Attorney* Harold Schuitmaker

No report.

*Treasurer* Bonnie Osborne

\$149,840.43 in general fund checking.

*Building Activity* Heather Mitchell

40 permits for September including Building, Electrical, Mechanical and Plumbing.

*Sunshine Branch Library* Bonnie Osborne

October 24<sup>th</sup> and 25<sup>th</sup>, the library will be holding a LEGOS exhibit.

*Lawton Fire Department* Bruce Cutting

General discussion. Paid bills.

*Mattawan Fire Department* Bonnie Osborne

Driveway is being concreted; tower will be built behind station without a siren.

10/14/14 minutes con't

*Cemeteries* Heather Mitchell  
Two (2) burials in September.

*Mattawan Quick Response* Bonnie Osborne  
Paid bills.

*Planning Commission* Ron Derhammer  
Reviewed sample ordinances for fracking and continued work on groundwater/ watershed ordinance.  
Meeting minutes are available in the Township hall or online at [www.antwerptownship.com](http://www.antwerptownship.com).

*Zoning Board of Appeals* Heather Mitchell  
No meeting in September.

**Public Comment:** None.

Recommendation from the committee on Antwerp Township, Mattawan Quick Response and Mattawan Fire Department bills in the amount of \$60,627.36.

Motion by Cutting, second by Derhammer to accept bills for payment.

Roll Call Vote: Cutting-yes; Derhammer-yes; Ruzick-yes; Mitchell-yes; Osborne-yes. Motion carries.

Motion by Osborne, second by Mitchell to adjourn.

All voted in favor. Motion carried. Meeting adjourned at 8:40 pm.

Respectfully submitted by,

Heather Mitchell/Clerk