

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
TUESDAY July 9, 2013 7:00 PM
APPROVED

Supervisor Ruzick called the Township Board meeting to order at 7:00 PM.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Heather Mitchell-Clerk, Bonnie Osborne-Treasurer;
Bruce Cutting – Trustee; Ron Derhammer – Trustee

Also Present: Three guests.

Public Comment: Ron Osborne is concerned with the process of hitting the gavel and members of the board talking out of turn. Feels that same rules need to apply for all involved in the meeting, be it guests or members of the board.

Motion by Derhammer, second by Osborne to approve the agenda with the addition of **D. Library Air Conditioner** under *New Business*. All voted in favor. Motion carries.

Motion by Osborne, second by Derhammer to approve minutes from June 11, 2013 with two changes. All voted in favor. Motion carries.

Action on Planning Commission Recommendations: None

Pending Business: None

New Business:

A. Antwerp Township Transfer Station Sign Proposal

Hours of operation have changed on Tuesdays from 10:00 am – 5:00 pm to 9:00 am – 4:00 pm to match Saturday hours. A new sign is needed as the old one is in need of repair. Township's portion for a new 6 ft. by 4 ft. sign will be \$335 according to Chris Phillips from Best Way Disposal. The size will be the same size as the previous sign.

Motion by Cutting, second by Osborne to commit the Township to paying a portion of the sign and have Chris Phillips from Best Way Disposal order it.

Roll Call Vote: Derhammer-yes; Cutting-yes; Osborne-yes; Mitchell-yes; Ruzick-yes. Motion carries.

B. Copy Machine Proposal

Clerk Mitchell has been meeting with different companies to get machine specific proposals to incorporate a networked multifunction copier. The basic elements are to copy, print, scan and fax including black and white copies with at least 25 ppm. Four different companies provided quotes for pricing on purchases, leases and service agreements. Prices for machines included:

Cornerstone	Sharp MX264	\$5982.34
DL Gallivan	Kyocera FS-6525	\$3749.00
Adams Remco	Toshiba eStudio 256	\$4358.00
	Toshiba eStudio 356	\$4812.00
Secant Technologies	Xerox 4260	\$7341.00

Board discussion on differences on printers and pricing.

Motion by Mitchell, second by Derhammer to accept proposal from DL Gallivan to purchase Kyocera FS-6525 for \$3749.00 with service agreement at \$.009 per copy.

Roll Call Vote: Cutting-yes; Osborne-yes; Mitchell-yes; Ruzick-yes; Derhammer-yes. Motion carries.

C. Village of Lawton Building Inspector Contract

Village of Lawton has hired Bill Henderson to be their building inspector. The Village of Lawton is asking Antwerp Township to sign an inter local agreement in order to have Antwerp Township provide administration of building permits. Permits would be taken at the village and once zoning was approved, the inspections and all paperwork would be provided by Bill Henderson and Antwerp Township. On quarterly basis, Clerk Mitchell will bill the Village of Lawton for 15% of permit fees in order to cover the administration costs.

Motion by Cutting, second by Derhammer to authorize Clerk Mitchell to sign the Building Inspector Contract with Village of Lawton to provide administration services with minor changes to process outlined in the contract. All voted in favor. Motion carries.

D. Library Air Conditioner

One of the condensing units which services a portion of the library needs to be replaced. The Township received three bids.

Pro Services (Portage)	Goodman	\$1630.00
Mattawan Mechanical (Mattawan)	Trane	\$1960.00
Kalamazoo Heating (Kalamazoo)	Lennox	\$3105.00

Board discussion on differences between proposals. Mattawan Mechanical included the permit costs within the bid if \$1960, where Pro Services did not. The difference would then reduce from \$330 to around \$200 - \$230 depending on the permit cost through the Village of Mattawan.

Audience comments on different companies including good and bad dealings and distance of businesses in as far as response time for maintenance.

Motion by Mitchell to accept proposal from local business Mattawan Mechanical for \$1960.00, second by Cutting.

Roll Call Vote: Osborne-yes; Mitchell-yes; Derhammer-yes; Cutting-yes; Ruzick-yes. Motion carries.

Correspondence: None.

Announcements: None.

Reports:

Ordinance Officer Mark Hamre

For the month of June, 141 units responded to calls within Antwerp Township. A full report of all complaints is available at the Township Hall. One open case for blight on 32nd St which is being monitored.

Road Commission Al Svilpe

Road Commission is still busy cleaning debris from last major storm. Bids have been accepted for 23rd St; however no start date has been set. Almema Township might be contacting the Board about shared costs of 30th St.

Attorney Harold Schuitmaker

No report.

Treasurer Bonnie Osborne
\$75,532.95 in general fund checking.

Building Activity Heather Mitchell
38 permits for June.

Sunshine Branch Library Bonnie Osborne
Summer reading program is underway and 452 kids signed up. Ryan Wieber, director, asked branches to track patrons for one week. Antwerp Sunshine had 1,033 in a one week span

Lawton Fire Department Bruce Cutting
No report as the scheduled meeting would have been July 4, postponed one week.

Mattawan Fire Department Bonnie Osborne
No report as the scheduled meeting would have been July 4, postponed one week. Chief McLean did send over pictures of a house fire on 24th St (inside Almena Twp.) that was aided by the new hydrant on the corner of Red Arrow and 24th St (due to Bronson project).

Cemeteries Heather Mitchell
One burial in June.

Mattawan Quick Response Bonnie Osborne
One new member, restocked equipment bags.

Planning Commission Ron Derhammer
No meeting in July.

Zoning Board of Appeals Heather Mitchell
No meeting in June. Meeting is scheduled for July 25.

Public Comment:

Recommendation from the committee on Antwerp Township, Mattawan Quick Response and Mattawan Fire Department bills in the amount of \$100,217.44.

Motion by Derhammer, second by Cutting to accept bills for payment.

Roll Call Vote: Mitchell-yes; Ruzick-yes; Derhammer-yes; Cutting-yes; Osborne-yes. Motion carries.

Motion by Osborne, second by Mitchell to adjourn.

All voted in favor. Motion carried. Meeting adjourned at 7:57 pm.

Respectfully submitted by,

Heather Mitchell/Clerk