

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
Tuesday, September 12th, 2023

Supervisor Ruzick called the Public Hearing to order at 6:15 pm.

- Mattawan Fire Department: 1.5 mills for an estimated \$472,785.05 for the 2023 tax year.
- Lawton Fire Department: 1.4 mills for an estimated \$136,278.44 for the 2023 tax year.
- Paw Paw Fire Department: 1.4 mills for an estimated \$89,270.37 for the 2023 tax year.

Public Hearing closed as 6:28 pm.

Supervisor Ruzick called the meeting to order at 6:30 pm.

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Chantel Reyna-Clerk, Bruce Cutting-Trustee

Board Members Absent:

Also Present: Four guests

Motion by Osborne, second by Tarchala to approve the agenda as submitted with the addition of item L. Justice Fence proposal and item M. 2023 Infrastructure grant. All voted in favor. Motion carries.

Public Comment:

Scotty Borah – Van Buren County Sherriff Department

Deputy Borah reported that there were 98 calls in Antwerp for the month of August 2023.

Kyle Gabrielse – Mattawan Fire Department

Kyle reported 71 calls for the month of August 2023. Supervisor Ruzick requested an update on corrected ISO rating. Kyle will ask Chief Brooks to provide that next month.

Motion by Cutting, second by Osborne to approve previous minutes from Regular Scheduled Township Board Meeting on August 8th, 2023. All voted in favor. Motion carries.

Action on Planning Commission Recommendations:

- A. **Ann Marie Baker requests a site plan amendment to add additional parking spaces at the Paw Paw Veterinary Clinic at 31690 Red Arrow Hwy, Paw Paw, MI 49079 (Parcel # 80-02-008-003-20). Planning Commission recommends approval.**

Motion by Cutting, second by Tarchala to approve the site plan amendment for parking at Paw Paw Veterinary Clinic. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes. Motion carries.

Pending Business

None

New Business:

A. Lawton Fire Special Assessment

Public Hearing held at 6:15 pm. Assessment is for 1.4000 mills for the 2023 tax year for an estimated \$136,278.44 in tax revenue. The assessment will be levied on real property only.

Motion by Tarchala, second by Osborne to approve 1.4000 mills for the Lawton Fire Special Assessment. Roll call vote; Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes. Motion carries.

B. Paw Paw Fire Special Assessment

Public Hearing held at 6:15 pm. Assessment is for 1.4000 mills for the 2023 tax year for an estimated \$89,270.37 in tax revenue. The assessment will be levied on real property only.

Motion by Osborne, second by Tarchala to approve 1.4000 mills for the Lawton Fire Special Assessment. Roll call vote; Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes, Reyna-yes. Motion carries.

C. Mattawan Fire Special Assessment

Public Hearing held at 6:15 pm. Assessment is for 1.5000 mills for the 2023 tax year for an estimated \$472,785.05 in tax revenue. The assessment will be levied on real property only.

Motion by Osborne, second by Tarchala to approve 1.5000 mills for the Mattawan Fire Special Assessment. Roll call vote; Cutting-yes, Tarchala-yes, Ruzick-yes, Reyna-yes, Osborne-yes. Motion carries.

D. Paw Paw Schools request for sewer extension

Supervisor Ruzick will be attending meetings regarding the request in the next few weeks.

E. Resolution for Early Voting with Van Buren County

Clerk Reyna provided a sample Resolution to be adopted agreeing to work with Van Buren County as one county wide early voting site.

Motion by Tarchala second by Osborne to adopt the Resolution to work with the County on a county wide early voting site. Roll call vote; Tarchala-yes, Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes. Motion carries.

F. Clerk Reyna request for supplies / equipment for election

Clerk Reyna submitted a request for supplies in the amount of \$2596.00 for elections. An invoice in the amount of \$7500.00 was also submitted for equipment needed to get the county wide early voting started.

Motion by Osborne, second by Tarchala to approve Clerk Reyna to spend \$2596.00 on election supplies as well as \$7500.00 for early voting election equipment. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes. Motion carries.

G. Proposal by APG, Ben Brousseau for administration of land splits and boundary adjustments

Ben Brousseau submitted a proposal in the amount of \$6000 annually to administer all land splits and boundary adjustments in Antwerp Township.

Motion by Cutting, second by Ruzick to offer Ben Brousseau \$4800.00 annually to administer land splits and boundary adjustments for Antwerp Township. Roll call vote; Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes. Motion carries.

H. Proposal for Trail way land acquisition consultant

Clerk Reyna received two proposals

1. ORC provided a proposal in the amount of \$66,230.00
2. Metro Consulting Associates provided a proposal in the amount of \$53,875.00

Motion by Ruzick, second by Cutting to accept the proposal from Metro Consulting Associates with the amount not to exceed \$53,875.00. Roll call vote; Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes, Reyna-yes. Motion carries.

I. Van Buren Conservation District Memorandum of understanding with tire collection

Van Buren County Conservation District provided a memorandum of understanding for a year-round tire collection at the transfer station. After discussion, it was decided that that Board would like to continue to do tire collections the way they have been done in the past.

J. Proposal to fix roof boots and drywall for Township Hall

Supervisor Ruzick received two bids

1. Roach Home Improvements would not repair the roof boots alone. The proposal was for a new roof in the amount of \$82,250.00.
2. Hall Builders provided a proposal for repair of 16 roof boot flashings in the amount of \$3,950.00.

Motion by Cutting, second by Osborne to accept the proposal from Hall Builders in the amount of \$3,950.00. Roll call vote; Cutting-yes, Tarchala-yes, Ruzick-yes, Reyna-yes, Osborne-yes. Motion carries.

K. Maple Grove cemetery crack and sealcoat proposal

A-1 Asphalt provided a proposal in the amount of \$6,030.00 to fill the cracks and seal Maple Grove cemetery.

Motion by Cutting, second by Reyna to accept the proposal from A-1 Asphalt in the amount of \$6,030.00. Roll call vote; Tarchala-yes, Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes. Motion carries.

L. Justice Fence

Justice Fence provided a proposal in the amount of \$850.00 to remove and replace damaged fencing at Maple Grove cemetery.

Motion by Tarchala, second by Osborne to accept the proposal from Justice Fence in the amount of \$850.00. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes. Motion carries.

M. 2023 Infrastructure Grant

Van Buren County Conservation District submitted a grant application on behalf of Antwerp Township for infrastructure at the transfer station.

Motion by Tarchala, second by Ruzick to move forward with the application process. Roll call vote; Ruzick-yes, Reyna-no, Osborne-no, Cutting-no, Tarchala-yes. Motion fails.

Correspondence:

VBCRC weekly updates

Announcements

None.

Reports:

Attorney

None

Treasurer- Bonnie Osborne

\$238,220.64 in general fund

Building Activity- Chantel Reyna

Antwerp: 41 permits for August including Building, Electrical, Mechanical, and Plumbing with fees of \$8,179.00.
Almena: 16 permits for August including Building, Electrical and Mechanical with fees of \$3,865.00.

Van Buren District Library- Bruce Cutting
Libraries running smoothly

Sunshine Branch Library- Bonnie Osborne
Therapy dogs will be at the library the first Saturday of each month.

Lawton Fire Department- Bruce Cutting
Short meeting. Paid bills.

*Paw Paw Fire Department -*Dan Ruzick
Paid bills. ISO rating went down.

Mattawan Fire Department - Bonnie Osborne
Committee is out east inspecting new truck for delivery.

Cemeteries - Chantel Reyna
Two burials in August.

Planning Commission -
Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals -
Meeting minutes are available online at www.antwerptownship.com.

Public Comment:

None

Recommendation from the committee on Antwerp Township, Mattawan Fire Department, and Senior Services bills in the amount of \$137,051.66.

Motion by Tarchala, second by Cutting to pay the bills in the amount of \$137,051.66. Roll call vote; Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes, Reyna-yes. Motion carries.

Motion by Osborne, second by Reyna to adjourn.
All voted in favor. Motion carries. Meeting adjourned at 9:44 pm.

Respectfully submitted by,

Chantel Reyna