

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
Tuesday, August 8th, 2023

Supervisor Ruzick called the board meeting to order at 6:30 pm

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Chantel Reyna-Clerk, Bruce Cutting-Trustee

Board Members Absent:

Also Present: Eight guests

Motion by Reyna, second by Osborne to approve the agenda as submitted with the addition of item E. Hall Rental agreement. All voted in favor. Motion carries.

Public Comment:

Scotty Borah – Van Buren County Sherriff Department

Deputy Borah reported that there were 78 calls in Antwerp for the month of July 2023.

Paul Schincariol – Van Buren County Commissioner

- Administrator position is filled.
- MEC application for broadband has been approved.
- New K-9 dog for the Sherriff's Department
- Eleanor Dunlop celebrates 100 year birthday
- Emily Hickmott will become the Director of the Van Buren County Conservation District
- Invasive species spraying will begin later this month.
- Commission is revisiting ARPA requests.

Wayne Nelson – Van Buren County Road Commission

- Invasive species spraying will begin.
- Van Buren County Road Commission has begun honoring employees on social media.
- Rodeo will be held in September.

Motion by Osborne, second by Tarchala to approve previous minutes from Regular scheduled meeting on July 13, 2023. All voted in favor. Motion carries.

Action on Planning Commission Recommendations:

- A. **Carla Heldt special land use and site plan approval for contract hauling company and aggregate sales for the property located at 62660 M-40 Hwy, Lawton, MI 49065 (parcel# 80-02-020-028-40). Planning Commission recommends approval with conditions and applicant withdrawing aggregate sales.**

As noted earlier, the proposed use of aggregate sales is not permitted unless the applicant provides evidence that they will run a landscaping/home and garden center. I recommend that action on the application be postponed until the following is addressed.

1. Demonstrate lot coverage compliance (50% max with alternative surface only counting as 80% pervious).

2. Revise the building plan to include:
 - a. A front entry facing M-40.
 - b. Ground floor façade fenestration between 33 and 80%.
 - c. Front building wall, including at least 80% of masonry, wood, or cementitious siding.
 - d. Bottom four (4) feet of front building wall 100% masonry.

3. Revise the lighting plan to include:
 - a. Demonstrate rear buffer compliance.
 - b. Provide 20 trees (with at least four canopy and four evergreen) and 24 shrubs in the front yard.
 - c. Provide parking lot screening.
 - d. Provide retention area landscaping.
 - e. Provide a six-foot high dumpster enclosure with three sides and a solid gate.
 - f. Provide an irrigation and maintenance plan.

4. Revise the lighting plan to ensure compliance with the following:
 - a. Color temperature must not exceed 3,000k.
 - b. Minimum parking lot lighting must be no less than 0.6 fc.
 - c. Average parking lot lighting must be no less than 2.4 fc.
 - d. The average to minimum uniformity ratio must not exceed 4.1

5. Revise the parking plan to include a hard surface for the entry drive and car parking area.

If the plan is eventually approved, the following conditions will apply:

1. Install protective fencing prior to site disturbance. The limits of disturbance should be tightly bound around the area of construction. Protective fencing must be installed to delineate preserved areas prior to site development.

2. Secure the following approvals prior to site development and building permitting.

- a. Drain Commission
- b. MDOT
- c. Health Department (well and septic)
- d. Fire department

Pending Business

None

New Business:

A. Van Buren County proposal for year-round tire collection

Van Buren County Conservation District is working with EGLE to pilot a year round tire collection at the Antwerp Township Transfer Station.

Motion by Cutting, second by Osborne to authorize Supervisor Ruzick to continue to work with The Van Buren County Conservation District on the tire collection. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes. Motion carries.

B. Mattawan Fire/Quick Response Special Assessment for 2023-2024 1.4 or 1.5 mills.

Currently Antwerp Township residents are paying 1.5 mills for Mattawan fire services. The special assessment hearing will be held next month. There was discussion on whether the amount levied should remain at the current 1.5 mills or be decreased to 1.4 mills. The budget presented by the Mattawan Fire Board was calculated with 1.5 mills.

Motion by Osborne, second by Tarchala to set the special assessment at 1.5 mills for the hearing to be held on September 12th, 2023. Roll call vote; Reyna-yes, Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-no. Motion carries.

C. Mediacom Cable agreement

Clerk Reyna received an agreement from Mediacom. The agreement has been reviewed by legal counsel.

Motion by Osborne, second by Reyna to sign the agreement sent by Mediacom. Roll call vote; Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes, Reyna-yes. Motion carries.

D. Van Buren County Road Commission sealcoat projects

Van Buren County Road Commission provided a program sheet in the amount of \$29,609.44 for fog seal and \$162,800.00 for trap rock sealcoat on roads located in Antwerp Township.

Motion by Tarchala, second by Reyna to accept the program sheet in the amount of \$29,609.44 for fog seal and \$162,800.00 for trap rock sealcoat from the Van Buren County Road Commission. Roll call vote; Cutting-no, Tarchala-yes, Ruzick-yes, Reyna-yes, Osborne-yes. Motion carries.

E. Hall Rental agreement

Program administrator, Karol Chopp, revised the hall rental agreement and submitted for approval from the Board.

Motion by Reyna, second by Osborne to approve the revised hall rental agreement. All voted in favor. Motion carries.

Correspondence:

2023 Household Hazardous Waste

Announcements

September meeting will begin at 6:15 pm for special assessments.

Reports:

Attorney

None

Treasurer- Bonnie Osborne

\$631,369.49 in general fund

Building Activity- Chantel Reyna

Antwerp: 38 permits for July including Building, Electrical, Mechanical, and Plumbing with fees of \$5,648.00.

Almena: 17 permits for July including Building, Electrical and Mechanical with fees of \$3,451.00.

Van Buren District Library- Bruce Cutting

Discussion on the break in at the Sunshine branch.

Sunshine Branch Library- Bonnie Osborne

Discussion on the break in at the Sunshine branch

Lawton Fire Department- Bruce Cutting

Short meeting. Paid bills.

Paw Paw Fire Department -Dan Ruzick

Paid bills. Department is getting a new truck.

Mattawan Fire Department – Chief Brooks/Bonnie Osborne

58 calls for the month of July. Picnic will be held August 19th.

Cemeteries - Chantel Reyna

Four burials in July.

Planning Commission -

Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals -

Meeting minutes are available online at www.antwerptownship.com.

Public Comment:

None

Recommendation from the committee on Antwerp Township, Mattawan Fire Department, and Senior Services bills in the amount of \$554,050.91

Motion by Cutting, second by Tarchal to pay the bills in the amount of \$554,050.91. Roll call vote; Tarchala-yes, Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes. Motion carries.

Motion by Osborne, second by Reyna to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 8:20 pm.

08/08/2023 minutes cont.

Respectfully submitted by,

Chantel Reyna