

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
Thursday, July 13th, 2023
As of July 10, 2023

Supervisor Ruzick called the board meeting to order at 6:30 pm

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Phil Tarchala-Trustee, Bruce Cutting-Trustee

Board Members Absent: Chantel Reyna, Clerk

Also Present: Robyn Thatcher, deputy clerk, Four guests

Motion by Tarchala, second by Osborne to approve the agenda as submitted. All voted in favor. Motion carries.

Public Comment:

Scotty Borah – Van Buren County Sherriff Department

Deputy Borah reported that there were 83 calls in Antwerp for the month of June 2023.

Continuing the Liquor licenses inspections, working with the Mattawan Fire Department to have updated occupancy numbers posted.

Action on Planning Commission Recommendations:

- A. Special use and site plan. Mitten State Engineering, on behalf of Paul Amrit, request Special Use and Site Plan for a vehicle service station for property located at 25213 Red Arrow Highway, Mattawan, MI 49071 (Parcel 80-02-002-046-04)

Planning Commission recommends approval with the following conditions:

1. Outdoor storage of materials for sale is prohibited.
2. Demonstrate that rooftop mechanical equipment is set back at least 10 feet from the edge of street-fronting facades.
3. Incorporate curbing north of the canopy along the exterior of the drive aisles.
4. Install protective fencing prior to site disturbance. The limits of disturbance should be tightly bound around the area of construction. Protective fencing must be installed to delineate preserved areas prior to site development.
5. Revise the lighting plan to ensure compliance with the following:
 - a. Color temperature must not exceed 3,000K.
 - b. The rear parking row must be illuminated by pole-mounted fixtures not exceeding 25 feet.
 - c. Minimum parking lot lighting must be no less than 0.6 fc.

- d. Average parking lot lighting must be no less than 2.4 fc.
- e. The average to minimum uniformity ratio must not exceed 4:1.

6. LED window lighting is prohibited, and all future building lighting beyond what is included in the photometric plan shall be approved by the Zoning Administrator.

7. Secure the following approvals prior to site development and building permitting.

- a. Drain Commission.
- b. Road Commission.
- c. Health Department (well and septic).
- d. Fire Department.

Motion by Tarchala, second by Cutting to approve the Special Use. Roll call vote; Tarchala-yes, Cutting-yes, Osborne-yes. Ruzick-abstain. Motion carries

Old Business:

None

Pending Business

None

New Business:

A. List of Financial Institutions for Antwerp Township

Michigan based Financial Institutions will remain to be used

Motion by Ruzick, second by Tarchala. Roll call vote; Osborne-yes, Cutting-yes, Tarchala-yes, Ruzick-yes, Motion carries.

B. Policy over/under \$3 for tax bills

Motion by Cutting, second by Tarchala to support. Roll call vote; Ruzick-yes, Tarchala-yes, Osborne-yes, Cutting-yes, Motion carries.

C. William V. Schultz appointment Zoning Board of Appeals term ending 2026

Motion by Osborne, second by Cutting to approve. Roll call vote; Ruzick-yes, Tarchala-yes, Cutting-yes, Osborne-yes, Motion carries.

Correspondence:

None

Announcements:

Reports:

Attorney

None

Treasurer- Bonnie Osborne
\$496,102.55 in general fund

Building Activity- Robyn Thatcher, Deputy Clerk

Antwerp: 45 permits for June including Building, Electrical, Mechanical, and Plumbing with fees of \$7,590.00
Almena: 26 permits for June including Building, Electrical and Mechanical with fees of \$4,534.00

Van Buren District Library- Bruce Cutting

No Report

Sunshine Branch Library- Bonnie Osborne

There are 408 participants signed up for the summer reading program

Lawton Fire Department- Bruce Cutting

Short meeting. Paid bills.

*Paw Paw Fire Department -*Dan Ruzick

Paid bills.

Mattawan Fire Department - Chief Brooks/Bonnie Osborne

76 calls for the month of June. Picnic will be held August 19th.

Cemeteries - Robyn Thatcher, Deputy Clerk

Four burials in June.

Planning Commission -

Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals -

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Public Comment:

None

Committee for Bills:

Motion by Tarchala, second by Cutting to pay the bills in the amount of \$70,615.39. Roll call vote; Ruzick-yes, Osborne-yes, Cutting-yes, Tarchala-yes. Motion carries.

Motion by Osborne, second by Tarchala to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 7:32pm.

Respectfully submitted by,

Chantel Reyna