

MINUTES FROM THE
SPECIAL ANTWERP TOWNSHIP BOARD MEETING
Tuesday, December 27th, 2022

Supervisor Ruzick called the board meeting to order at 6:00 pm

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Chantel Reyna-Clerk, Bruce Cutting-Trustee, Gary Stock- Trustee

Board Members Absent:

Also Present: Two guests

Business

A. Wage and Benefit Committee

Committee member Stock presented the Board with an update of the wage study findings pertaining to wages. The report is not as detailed as the one Rahmberg Stover will provide in early 2023. The committee feels that the content provided in their report aligns with current trends, CPI figures and costs and that this will allow the Township Board to act on some recommendations before the end of 2022, as they prefer. Wages for most roles have been unchanged since July 1, 2021, when elected officials received a raise of ~2.6%. Proposed changes (retroactive for time paid July 1. 2021 to January 2023):

July 1, 2021 to June 30, 2022 add 2%

July 1, 2022 to December 31, 2022 add 6.5%

Elected Offices:

Super/Clerk/Treas	(current \$15,650 statutory)
Super/Clerk/Treas	(current \$55,750 office mgmt.)
Trustee	(current \$5,250 statutory)

Realignment of salaried roles:

Senior Services	\$20.55 / hr to \$25.00 / hr (retroactive up to 18 months)
Deputy Clerk	\$20.00 / hr to \$22.00 / hr (retroactive up to July 25, 2022)
Mattawan Fire Admin	Same wage, at 15 to 20 hours maximum per week

Planning Commission, ZBA, Board of Review, other committees: increase \$10 per meeting effective January 2023.

Due to the character of the contract, some roles such as inspectors would NOT receive a scheduled increase, including specifically:

Assessor
Building Inspector

The committee will continue to pursue the full report from Rahmberg Stover. If the report calls for action outside the scope of what is outlined in this report, the Committee will produce further recommendations, as needed.

Public Comment:

Chief Brooks with the Mattawan Fire Department questioned the recommendation on reducing the fire administrator's hours from 40 to a maximum of 20 hours and no wage increase. The committee feels that the recommendation is accurate due information gathered during the study, the job description provided by Chief Brooks of duties and data gathered from other local departments regarding duties performed. Supervisor Ruzick suggested a time study to determine how much time is needed to complete duties within the job description provided. Chief Brooks will gather data to provide to the committee. The committee will look in to finding a consultant that can help with a time study so that a determination can be made.

There was no action on the recommendation the committee presented.

Meeting adjourned at 7.45 pm.

Respectfully submitted by,

Chantel Reyna
Antwerp Township Clerk