

MINUTES FROM THE
REGULAR ANTWERP TOWNSHIP BOARD MEETING
Tuesday, December 13th, 2022

Supervisor Ruzick called the board meeting to order at 6:30 pm

Pledge of Allegiance

Board Members Present: Daniel J. Ruzick-Supervisor, Bonnie Osborne-Treasurer, Chantel Reyna-Clerk, Bruce Cutting-Trustee, Gary Stock- Trustee

Board Members Absent:

Also Present: Two guests

Motion by Reyna second by Osborne to approve the agenda as submitted with the addition of item G. GIS mapping proposal from Wightman and Associates. All voted in favor. Motion carries.

Public Comment:

None

Motion by Osborne, second by Stock to approve previous minutes from November 10th, 2022, Regular Township Board Meeting. All voted in favor. Motion carries.

Action on Planning Commission Recommendations:

None

Pending Business

A. Wage and Benefit Committee Study update

The committee met with Jeff from Rahmberg Stover to discuss the data collected from the survey. The committee had questions. Jeff stated he would have a recommendation middle of January. Supervisor Ruzick stated at the last Regular Township Board Meeting that a recommendation needed to be made before the end of the year. After discussion, it was determined that a Special Meeting would be held on Tuesday December 27, 2022 at 6:00 pm.

New Business:

A. Antwerp Township Fire Protection Summary Report

The ISO report came back with a rating of 5/10 for Mattawan Fire. The biggest concern with the report was that the water output needed from the Village of Mattawan is roughly 2500 gallons per minute on each hydrant and the most the hydrants were putting out as 900 gallons per minute on one hydrant. The other issue that brought the score down was the lack of personnel due to the department being a volunteer department. Chief Brooks will contact Alex Shubert to discuss the rating report.

B. Set 2023 Township Board, Planning and Zoning Board meeting schedule.

Supervisor Ruzick presented the 2023 meeting schedule for Board approval.

Motion by Osborne, second by Stock to approve the proposed meeting schedule for 2023. All voted in favor. Motion carries.

C. Audit ending June 30, 2022

Trustee Cutting stated that the Township is in good financial health and recommends acceptance of the audit ending June 30, 2022.

Motion by Cutting, second by Reyna to accept the audit as proposed for year ending June 30, 2022. Roll call vote; Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes, Stock-yes. Motion carries.

D. Aleksich Excavating increase in salting

Supervisor Ruzick provided a quote from Aleksich Excavating to increase the cost of salting the Township Hall parking lot from \$225.00 per salt time to \$275.00 due to increase of price from supplier.

Motion by Osborne, second by Cutting to approve the new rate from Aleksich Excavating at \$275.00 per salting. Roll call vote; Reyna-yes, Osborne-yes, Cutting-yes, Stock-yes, Ruzick-yes. Motion carries.

E. Household Hazardous Waste Contract Amendment \$200/\$7700

Kalamazoo County Hazardous Waste submitted an amendment to the current contract of \$7500 per year for an additional \$200 for services. Supervisor Ruzick signed the amendment and sent it back.

F. Mallory proposal for Maple Grove cemetery pole barn metal replacement

Mallory Pole Buildings provided a quote to replace the metal on the older pole barn at Maple Grove cemetery in the amount of \$5009.00. This would include steel roof, steel sides, rake and cap trim, trim and rodent guard.

Motion by Cutting, second by Stock to approve the quote in the amount of \$5009.00 to Mallory Pole Building to repair the existing pole building at Maple Grove cemetery. Roll call vote; Osborne-yes, Cutting-yes, Stock-yes, Ruzick-yes, Reyna-yes. Motion carries.

G. GIS Mapping Wightman and Associates

When the Township converted IT services from Aanalytics to IT Right there was software needed to communicate with BS&A to our online GIS mapping for Harwick cemetery that never got converted. In order for Wightman to set the software and communication up, a quote was submitted for time to complete the conversion not to exceed \$2000.00. This software is necessary for the online mapping to work.

Motion by Osborne, second by Stock to authorize Wightman and Associates to correct the communication needed in the amount not to exceed \$2000.00. Roll call vote; Stock-yes, Ruzick-yes, Reyna-yes, Osborne-yes, Cutting-yes. Motion carries.

Correspondence:

- Van Buren County Board of Commissioners updates

Announcements

Reports:

Attorney

None

Treasurer- Bonnie Osborne

\$188,18158 in the general fund

Building Activity- Chantel Reyna

Antwerp: 30 permits for November including Building, Electrical, Mechanical, and Plumbing with fees of \$3,079.30.

Almena: 26 permits for November including Building, Electrical and Mechanical with fees of \$3,916.00.

Van Buren District Library- Bruce Cutting
No report

Sunshine Branch Library- Bonnie Osborne
Library participated in the Lions Holiday Carnival. Hot spot program is going well.

Lawton Fire Department- Bruce Cutting
Short meeting. Paid the bills.

Paw Paw Fire Department -Dan Ruzick
Paid the bills.

Mattawan Fire Department - Bonnie Osborne
Mattawan fire truck is now scheduled for delivery in October. There were 87 calls for service in November.

Cemeteries - Chantel Reyna
One burial for November.

Planning Commission - Gary Stock
Meeting minutes are available online at www.antwerptownship.com.

Zoning Board of Appeals - Gary Stock
No meeting.
Meeting minutes are available online at www.antwerptownship.com.

Public Comment:

None

Recommendation from the committee on Antwerp Township, Mattawan Fire Department, and Senior Services bills in the amount of \$89,259.96.

Motion by Stock, second by Cutting to approve the bills in the amount of \$89,259.96 to be paid. Roll call vote; Cutting-yes, Stock-yes, Ruzick-yes, Reyna-yes, Osborne-yes. Motion carries.

Motion by Osborne, second by Reyna to adjourn.

All voted in favor. Motion carries. Meeting adjourned at 8:32pm.

Respectfully submitted by,

Chantel Reyna